

**AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
TEMESCAL VALLEY WATER DISTRICT
FEBRUARY 22, 2022, 8:30 A.M. AT
THE DISTRICT'S ADMINISTRATIVE OFFICE
22646 TEMESCAL CANYON ROAD,
TEMESCAL VALLEY, CALIFORNIA 92883**

The following is a summary of the rules of order governing meetings of the Temescal Valley Water District Board of Directors:

AGENDA ITEMS

In case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety or both. Also, items, which arise after the posting of Agenda, may be added by a two-thirds vote of the Board of Directors.

PUBLIC COMMENT

Persons wishing to address a matter not on the Agenda may be heard at this time; however, no action will be taken until placed on a future agenda in accordance with Board policy.

NOTICE TO PUBLIC

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Member or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case, they will be considered separately under New Business.

**IF ANYONE WISHES TO SPEAK WITH THE BOARD
ABOUT ANY CONSENT CALENDAR MATTER(S),
PLEASE STATE YOUR NAME, ADDRESS,
AND APPROPRIATE ITEM NUMBER(S).**

AFFIDAVIT OF POSTING

I, Allison Harnden, Office Manager of the Temescal Valley Water District, hereby certify that I caused the posting of the Agenda at the District office at 22646 Temescal Canyon Road, Temescal Valley, California 92883 before February 19, 2022.

Allison Harnden, Office Manager

**AGENDA FOR REGULAR MEETING
February 22, 2022**

Page No.

1. **Roll Call and Call to Order.**
2. **Presentations and Acknowledgments.**
3. **Public Comment.**

BOARD ITEMS:

4. **Minutes of the January 25, 2022 Regular Meeting.** **6-9**
RECOMMENDATION: Approve Minutes as written.
5. **Payment Authorization Report.** **10-13**
RECOMMENDATION: Approve Report and authorize payment of the January 25-February 22, 2022 invoices.
6. **Revenue & Expenditure Reports. (Unaudited).** **14-31**
 - a. Revenue & Expenditure Reports.**RECOMMENDATION:** Note and file.
7. **LAFCO Special District Election.** **32-35**
RECOMMENDATION: To be made by the Board.
8. **Trilogy Development.**
 - a. Homeowners Association update. (-)
 - b. Golf Course update. (-)
9. **Retreat Development.** (-)
 - a. Project Update.

	<u>Page No.</u>
10. Terramor Development (Forestar Toscana).	
a. Project Update.	(-)
b. Community Facilities District No. 4 (Terramor) (the “CFD”) Authorizing the Distribution of the Acquisition and Construction Fund from the Net Proceeds of the Special Tax Bonds, Series 2021 (Bond Issuance No. 2) (the “Bonds”).	36-41
RECOMMENDATION: Approve the funding of the Reimbursement Request listed above for a total of \$3,739,828 and authorize the General Manager to direct the payment through the Trustee.	
b. 1443 homes to be built. 901 houses occupied to date. 62% complete.	
11. Kiley Property Development.	(-)
a. Project Update.	
b. 84 homes to be built. 0 houses occupied to date.	
12. Water Utilization Reports.	42-54
RECOMMENDATION: Note and file.	
13. Sustainable Groundwater Management Act.	(-)
a. Project Update.	
14. Committee Reports.	
a. Finance/Legislation (Director Rodriguez).	(-)
b. Engineering/Operations (Director Myers).	(-)
c. Public Relations (Allison Harnden).	
1. Payment Arrangements FOR Delinquent Accounts.	55-59
RECOMMENDATION: To be made by the Board.	
15. General Manager’s Report.	
a. General Manager’s Report.	60-61

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16. Operations Report. a. Water and Sewer Operations.	62-64
17. District Engineer's Report. a. Status of Projects.	65-66
18. District Counsel's Report. a. Dudek General Management and Engineering Services contract. RECOMMENDATION: Terminate existing Dudek contracts to align with start of new contract and enter into new Independent Contractor Agreement for General Manager and District Engineer.	67-77
19. Seminars/Workshops.	(-)
20. Consideration of Correspondence. An informational package containing copies of all pertinent correspondence for the Month of January will be distributed to each Director along with the Agenda.	78
21. Adjournment.	(-)

**MINUTES OF THE
REGULAR MEETING OF THE
TEMESCAL VALLEY WATER DISTRICT**

January 25, 2022

PRESENT

C. Colladay
P. Rodriguez
J. Butler
F. Myers

ABSENT

D. Harich

GUESTS

B. Van Lant

STAFF

J. Pape
A. Harnden
M. McCullough
J. Scheidel
P. Bishop
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Temescal Valley Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the December 21, 2021 Regular Meeting.

ACTION: Director Myers moved to approve the minutes as presented. Director Butler seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Rodriguez moved to approve the December 21, 2021-January 25, 2022 invoices. Director Myers seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports. (Unaudited).

a. Revenue & Expenditure Reports.

ACTION: Note and file.

7. **Audited Annual Financial Report FY 20/21.**
ACTION: Director Rodriguez moved to accept the audited financial report with revisions on numbers on pages 23 & 24, change of date of page 32 and Section 13 on page 34. Director Myers seconded. Motion carried unanimously.

8. **Trilogy Development.**
 - a. Homeowners Association update.

 - b. Golf Course update.

9. **Retreat Development.**
 - a. Project Update.

10. **Terramor Development (Forestar Toscana).**
 - a. Project Update.

 - b. 1443 homes to be built. 852 houses occupied to date. 59% complete.

11. **Kiley Property Development.**
 - a. Project Update.

 - b. 79 houses to be built. 0 houses occupied to date.

12. **Water Utilization Reports.**
ACTION: Note and file.

13. **Sustainable Groundwater Management Act.**
 - a. Project Update.

14. **Committee Reports.**
 - a. Finance/Legislative (Director Rodriguez) – Director Rodriguez asked staff to schedule a meeting.

 - b. Engineering/Operations (Director Myers).

 - c. Public Relations (Allison Harnden).
 1. Water Shutoffs, Payment Arrangements – For Discussion Only.

15. General Manager's Report.

a. General Manager's Report – The General Manager reported on current projects.

b. Pacific Hydrotech Corporation Payment Request #26.

ACTION: Director Myers moved to authorize the payment of \$592,750.66 to Pacific Hydrotech as well as a retention payment of \$31,197.40 to be deposited into an Escrow Account for a total of \$632,948.06. Director Butler seconded. Motion carried unanimously.

16. Operations Report.

a. Water and sewer operations.

17. District Engineer's Report.

a. Status of Projects.

b. Trilogy Parkway Potable Waterline Project Progress Payment #4.

ACTION: Director Butler moved to authorize the payment of \$51,170.69 to Downing Construction as well as a retention payment of \$2,693.19 to be held by the District for a total of \$53,863.88. Director Myers seconded. Motion carried unanimously.

Director Butler moved to authorize the General Manager to sign the Notice of Completion for the project. Director Myers seconded. Motion carried unanimously.

18. District Counsel's Report – None.**19. Seminars/Workshops.****20. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of December will be distributed to each Director along with the Agenda.

21. Adjournment.

There being no further business, the January 25, 2022 Regular Meeting of the Temescal Valley Water District Board of Directors was adjourned at 11:07 a.m. by President Colladay.

ATTEST:

APPROVED:

Paul Rodriguez, Secretary

Charles Colladay, President

Date: _____

Date: _____

TEMESCAL VALLEY WATER DISTRICT
PAYMENT AUTHORIZATION REPORT
Feburary 22, 2022

Check #	Date	Payee ID	Payee	Amount	
26540	1/24/22	CFP	CINTAS FIRE PROTECTION	2,424.76	
26541	1/24/22	DOW	DOWNING CONSTRUCTION, INC.	51,170.69	CAP IMP-TRILOGY PKWY PWL
26542	1/24/22	GMDM	GUTIRREZ MAINTENANCE/ DANIEL GUTIERREZ	350.00	
26543	1/24/22	SCNG	SOUTHEREN CALIFORNIA NEWS GROUP	927.20	
26544	1/24/22	SWRCB-1	WATER BOARDS-SWRCB	11,936.00	PLANT PERMIT FEE
26545	1/24/22	TWC	SPECTRUM BUSINESS	1,255.78	
26546	1/25/22	JH	PAYROLL	-	
26547	2/4/22	AD	PAYROLL	-	
26548	2/4/22	BE	PAYROLL	-	
26549	2/4/22	CG	PAYROLL	-	
26550	2/4/22	CL	PAYROLL	-	
26551	2/4/22	DB	PAYROLL	-	
26552	2/4/22	JH	PAYROLL	-	
26553	2/4/22	KN	PAYROLL	-	
26554	2/4/22	LK	PAYROLL	-	
26555	2/4/22	MM	PAYROLL	-	
26556	2/4/22	PB	PAYROLL	-	
26557	2/4/22		VOID	-	
26558	2/1/22	UHC	UNITEDHEALTHCARE	173.66	
26559	2/4/22	FI01	FIDELITY INVESTMENTS	800.00	
26560	2/4/22	FI01	FIDELITY INVESTMENTS	800.00	
26561	2/4/22	FI01	FIDELITY INVESTMENTS	1,060.80	
26562	2/4/22	FI01	VOID	-	
26563	2/4/22	FI01	FIDELITY INVESTMENTS	800.00	
26564	2/4/22	FI01	VOID	-	
26565	2/4/22	BCGSA	BRENDA CHAVEZ- EXP RPT	50.00	
26566	2/4/22	SIC	SILVERSCRIPT INSURANCE COMPANY	91.80	
26567	2/4/22	CMS	CMS MEDICARE INSURANCE	437.80	
26569	2/4/22	FI01	VOID	-	
26570	2/3/22	FI01	VOID	-	
26571	2/4/22	FI01	FIDELITY INVESTMENTS	205.04	
26572	2/10/22	JT	JUAN TORRES-TRK MAINT	120.00	
26573	2/14/22	MB	MA ROSA BANUELOS-ADMIN BLDG CLEANING	600.00	
26574	2/14/22	SWRCB	STATE WATER RESOURCES CONTROL BOARD	105.00	

TEMESCAL VALLEY WATER DISTRICT
 PAYMENT AUTHORIZATION REPORT
 February 22, 2022

Check #	Date	Payee ID	Payee	Amount	
26575	2/18/22	AD	PAYROLL	-	
26576	2/18/22	BE	PAYROLL	-	
26577	2/18/22	CG	PAYROLL	-	
26578	2/18/22	CL	PAYROLL	-	
26579	2/18/22	DB	PAYROLL	-	
26580	2/18/22	JH	PAYROLL	-	
26581	2/18/22	KN	PAYROLL	-	
26582	2/18/22	LK	PAYROLL	-	
26583	2/18/22	MM	PAYROLL	-	
26584	2/18/22	PB	PAYROLL	-	
26585	2/18/22	ACSI	ALEXANDER'S CONTRACT SERVICES, INC.	6,061.00	
26586	2/18/22	ATT01	AT&T	674.54	
26587	2/18/22	BA01	BABCOCK LABORATORIES, INC	1,709.60	
26588	2/18/22	BCGSA	BEDFORD COLDWATER GROUNDWATER-JPA	75,000.00	CAP-MEMBERSHIP CONT.
26589	2/18/22	BGM	BIG GIANT MEDIA	54.90	
26590	2/18/22	BT	BT PIPELINE INC.	5,280.00	REPAIR TRENCH DRAIN PLT
26591	2/18/22	CA16	CALIFORNIA CHOICE BENEFIT ADMINISTRATOR	4,884.31	
26592	2/18/22	CAM	CHANDLER INVESTMENT MANAGEMENT	1,000.00	
26593	2/18/22	CAMWC	CALIFORNIA ASSOCIATIONS OF MUTUAL WATER	500.00	
26594	2/18/22	CCC	CORONA CLAY COMPANY	500.63	
26595	2/18/22	CE01	CENTRAL COMMUNICATIONS	91.07	
26596	2/18/22	CHAC	CALIFORNIA HIGHWAY ADOPTION CO.	315.00	
26597	2/18/22	CL01	CLAYSON, BAINER & SAUNDERS	2,625.00	
26598	2/18/22	CUSI	CONTINENTAL UTILITY SOLUTIONS, INC.	2,000.00	
26599	2/18/22	DPCI	DON PETERSON CONTRACTING, INC.	2,766.00	
26600	2/18/22	DSC	DATABASE SYSTEMS CORP.	35.00	
26601	2/18/22	DU01	DUDEK & ASSOCIATES-CONTRACT MGT	22,407.70	
26602	2/18/22	DU03	DUDEK & ASSOCIATES-PASS THRU	5,827.50	
26603	2/18/22	DU04	DUDEK & ASSOCIATES-ENGINEERING	5,377.02	
26604	2/18/22	ECS	ECS IMAGING INC	3,743.00	
26605	2/18/22	FE01	FEDERAL EXPRESS	68.61	
26606	2/18/22	GMDM	GUTIRREZ MAINTENANCE/ DANIEL GUTIERREZ	350.00	
26607	2/18/22	HES	HOLLOWAY ENVIRONMENTAL SOLUTIONS	1,385.87	
26608	2/18/22	HO01	HOME DEPOT CREDIT SERVICES	541.78	

TEMESCAL VALLEY WATER DISTRICT
 PAYMENT AUTHORIZATION REPORT
 February 22, 2022

Check #	Date	Payee ID	Payee	Amount	
26609	2/18/22	KE02	BEN'S LOCK - WEST COAST LOCK & SUPPLY	211.00	
26610	2/18/22	MCCO	MUROW CM	2,215.00	
26611	2/18/22	MH01	MCFADDEN-DALE HARDWARE CO.	512.95	
26612	2/18/22	MITI	MORR-IS TESTED IN	6,190.00	SEWER CLEANING
26613	2/18/22	MU01	WILLDAN FINANCIAL SERVICES	5,701.33	CFD ADMIN FEE
26614	2/18/22	PLM01	PARRA LANDSCAPE MAINTENANCE	2,884.50	
26615	2/18/22	PPE	PRIVATE PEST EXTERMINATORS	286.00	
26616	2/18/22	SEMA	SEMA INC.	884.88	
26617	2/18/22	ST01	STAPLES CREDIT PLAN	1,372.66	
26618	2/18/22	ST02	STATE COMPENSATION INSUR.FUND	1,978.16	
26619	2/18/22	TR01	TRAN CONTROLS SCADA SOLUTIONS, LLC.	4,645.11	
26620	2/18/22	TR012	TRAN CONTROLS SCADA SOLUTIONS, LLC.	51,515.71	CAP-SCADA PLANT EXPANSION
26621	2/18/22	UBB	USA BLUEBOOK	477.00	
26622	2/18/22	UN01	UNDERGROUND SERVICE ALERT	165.10	
26623	2/18/22	VA01	VALLEY CITIES/GONZALES FENCE	250.00	
26624	2/18/22	VLF	VAN LANT & FANKHANEL, LLP	14,000.00	YEARLY AUDIT
26625	2/18/22	WA01	WASTE MANAGEMENT - INLAND EMPIRE	785.80	
26626	2/18/22	WE01	WESTERN MUNICIPAL WATER DISTR.	198,487.83	
26627	2/18/22	WSC	WATER SPECIALIST CONSULTANTS	1,766.60	
26628	2/18/22	WSCI	WATER SYSTEMS CONSULTING INC.	5,342.00	
26629	2/18/22	WSL	WATER SOLVE LLC	19,466.25	SLUDGE BAGS
26630	2/18/22	XI	XALOGY INC	5,202.67	
26631	2/18/22	BT	BT PIPELINE INC.	59,216.24	REPAIR-CALVE CANS/DIG OUT 24" NPL
26632	2/18/22	USB01	US BANK GOVERNMENT SERVICES	2,932.50	RPLC SLUDGE DRAIN LINE
26633	2/18/22	REFUND	SANDRA MOORE	774.60	
26634	2/18/22	REFUND	SERGIO RUIZ	300.00	
26635	2/18/22	REFUND	PAUL HALL	253.84	
26636	2/18/22	REFUND	THOMAS ONEILL	57.03	
26637	2/18/22	REFUND	MIA ROBINSON	73.26	
26638	2/18/22	REFUND	DJANGO VALLEDOR	12.34	
26639	2/15/22	REFUND	MELVIN MERRILL	105.51	
26640	2/18/22	REFUND	ADRIENNE PEREZ	154.50	
26641	2/18/22	REFUND	JAYNE GARDUNO	17.98	
26642	2/18/22	REFUND	TERRAMOR 83, LLC	77.48	

TEMESCAL VALLEY WATER DISTRICT
PAYMENT AUTHORIZATION REPORT
February 22, 2022

Check #	Date	Payee ID	Payee	Amount
26643	2/18/22	REFUND	YAN WANG	184.38
26644	2/18/22	REFUND	XIN ZHANG	20.23
Total				<u>\$ 605,027.50</u>

THESE INVOICES ARE SUBMITTED TO THE
TEMESCAL VALLEY BOARD OF DIRECTORS FOR
APPROVAL AND AUTHORIZATION FOR PAYMENT

Mel McCullough - Finance Manager

Mel McCullough - Finance Manager 2/22/22

TEMESCAL VALLEY WATER DISTRICT
INTERNAL BALANCE SHEET
31-Jan-22

ASSETS

Fixed Assets (net of accumulated depreciation)			
Land		\$	902,118
Treatment Plants			12,367,354
Capacity Rights			13,503,639
Water System, Reservoir & Wells			8,873,379
Water & Sewer Mains			30,500,355
General Equipment Sewer/Water/ Furniture			1,580,455
Buildings & Entrance Improvements			257,438
			\$ 67,984,739
Current Assets			
Cash - Wastewater	\$ 6,431,349		
Cash - Water		15,641,811	
Cash - ID #1		601,538	
Cash - ID #2		313,314	
Cash - Nonpotable		6,195,706	
Cash - Deposits		6,300,482	35,484,200
Accounts Receivable-Services/Developers			1,265,072
Assessment Receivable			103,221
Interest Receivable			4,503
Prepaid Expenses			20,590
Inventory			65,067
			\$ 36,942,653
Other Assets			
Work-in-Process			8,306,622
Deferred Outflows - Pension			164,014
TOTAL ASSETS			\$ 113,398,028

LIABILITIES

Current Liabilities			
Accounts Payable		\$	805,766
Security Deposits			218,265
Payroll & Payroll Taxes Payable			106,128
Capacity & Meter Deposits			1,443,413
Fiduciary Payments Payable			4,259,064
Developer Deposits			366,663
Other Deposits			13,077
			7,212,377
Long-term Liabilities			
TVRP Note			465,812
Deferred Inflows - Pension			141,677
TOTAL LIABILITIES			\$ 7,819,865

FUND EQUITY

Fund Balances			
Waste Water Fund Balance			37,373,633
Water Fund Balance			51,858,216
ID #1 Fund Balance			650,343
ID #2 Fund Balance			563,625
Recycled Water Fund Balance			15,132,345
TOTAL FUND EQUITY			\$ 105,578,163
TOTAL LIABILITIES & FUND EQUITY			\$ 113,398,028

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURE/BUDGET
For Seven Months Ending JANUARY 31, 2022**

REVISED

	JANUARY			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2021-2022	REMAINING
<u>WASTEWATER DEPARTMENT</u>								
OPERATING REVENUE:								
MONTHLY SEWER SERVICE CHARGE	239,808	227,000	12,808	1,667,055	1,589,000	78,055	\$ 2,725,000	(1,057,945)
MONTHLY SERVICE CHARGE-ID #1	11,764	12,100	(336)	82,348	84,600	(2,252)	145,000	(62,652)
MONTHLY SERVICE CHARGE-ID #2	13,307	13,700	(393)	93,149	95,700	(2,551)	164,000	(70,851)
MONTHLY SEWER SERVICE CHG-R COM	14,514	12,800	1,714	111,456	89,800	21,656	154,000	(42,544)
MISC UTILITY CHARGES/ REVENUE	(184)	100	(284)	4,049	600	3,449	1,000	3,049
STANDBY CHARGES	42,910	55,000	-	42,910	55,000	(12,090)	110,000	(67,090)
CFD REIMBURSEMENTS	-	-	-	15,000	15,000	-	30,000	(15,000)
INSPECTION CHARGES	-	1,700	(1,700)	10,512	11,700	(1,188)	20,000	(9,488)
TOTAL WASTEWATER REVENUE	322,119	322,400	(281)	2,026,479	1,941,400	85,079	3,349,000	(1,322,521)
OPERATING EXPENSES:								
WAGES EXPENSE-OPERATIONS	10,647	11,100	(453)	82,148	88,800	(6,652)	183,200	(101,052)
WAGES EXPENSE-INSPECTION	2,783	2,700	83	21,496	21,200	296	35,000	(13,504)
PAYROLL TAXES EXP	426	310	116	2,024	2,385	(361)	4,100	(2,076)
EMPLOYEE BENEFITS-INS	1,060	1,100	(40)	8,585	8,600	(15)	24,480	(15,895)
EMPLOYEE BENEFITS-RETIREMENT	2,793	2,750	43	17,999	17,850	149	30,500	(12,501)
OVERTIME OPERATION EXP	1,725	2,600	(875)	12,075	19,200	(7,125)	33,200	(21,125)
OVERTIME INSPECTION EXP	574	300	274	5,215	2,300	2,915	4,000	1,215
MILEAGE EXP	443	250	193	2,273	1,750	523	3,000	(727)
VACATION EXP	929	930	(1)	6,503	6,510	(7)	11,150	(4,647)
SCADA SYSTEM STANDBY EXP	400	350	50	2,800	2,430	370	4,160	(1,360)
SCADA SYSTEM ADMIN/MAINT	1,373	1,700	(327)	5,775	11,700	(5,925)	20,000	(14,225)
LABORATORY TESTING COSTS	683	1,950	(1,267)	8,628	13,450	(4,822)	23,000	(14,372)
SLUDGE DISPOSAL/PUMPING COSTS	2,171	8,300	(6,129)	31,608	58,300	(26,692)	100,000	(68,392)
SLUDGE DISPOSAL BAG EXP	19,466	20,000	(534)	19,466	20,000	(534)	25,000	(5,534)
SLUDGE CHEMICAL EXP	-	5,000	(5,000)	26,574	35,000	(8,426)	60,000	(33,426)
EQUIPMENT RENTAL COSTS	-	200	(200)	-	1,200	(1,200)	2,000	(2,000)
EQUIPMENT REPAIRS & MAINT	10,412	21,000	(10,588)	148,869	146,000	2,869	250,000	(101,131)
SEWER LINE REPAIRS	-	1,000	(1,000)	-	6,500	(6,500)	11,000	(11,000)
SEWER CLEANING AND VIDEO EXP	3,375	2,500	875	18,665	17,500	1,165	30,000	(11,335)
SECURITY AND ALARM EXP	-	250	(250)	1,519	1,750	(231)	3,000	(1,481)
PROPERTY MAINTENANCE	2,870	3,500	(630)	23,755	23,500	255	40,000	(16,245)
ENGINEERING/ADMIN. STUDIES	-	2,000	(2,000)	1,150	14,500	(13,350)	25,000	(23,850)
PLAN CHECK EXPENSE (TVWD)	-	1,000	(1,000)	-	6,000	(6,000)	10,000	(10,000)
ENERGY COSTS (EST)	33,200	23,000	10,200	231,732	161,500	70,232	277,000	(45,268)
CONSUMABLE SUPPLIES & CLEANING	319	1,000	(681)	3,268	6,000	(2,732)	10,000	(6,732)
CHEMICALS, LUBRICANTS & FUELS	616	13,750	(13,134)	65,935	96,250	(30,315)	165,000	(99,065)
SMALL EQUIPMENT & TOOLS COST	477	1,600	(1,123)	5,366	11,600	(6,234)	20,000	(14,634)
PERMITS, FEES & TAXES (WTR BRD FEE)	6,640	4,000	2,640	12,814	40,000	(27,186)	40,000	(27,186)
SAWPA BASIN MONITORING EXP	-	-	-	28,818	25,000	3,818	25,000	3,818
MAP UPDATING/GIS EXP	-	200	(200)	-	1,200	(1,200)	2,000	(2,000)
MISC. OPERATING EXP	-	100	(100)	-	700	(700)	1,000	(1,000)
BAD DEBT EXPENSES	-	-	-	-	-	-	2,000	(2,000)
CONTINGENCIES	-	5,250	(5,250)	-	36,750	(36,750)	62,800	(62,800)
TOTAL OPERATING EXPENSES	103,382	139,690	(36,308)	795,060	905,425	(110,365)	1,536,590	(741,530)

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURE/BUDGET
For Seven Months Ending JANUARY 31, 2022**

REVISED

	JANUARY			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2021-2022	REMAINING
ADMINISTRATIVE EXPENSES:								
CONTRACT MANAGEMENT	8,963	8,700	263	62,165	60,900	1,265	104,250	(42,085)
GENERAL ENGINEERING EXP	-	1,700	(1,700)	11,323	11,900	(577)	20,000	(8,677)
EMPLOYEE BENEFITS-INS	1,835	1,850	(15)	15,265	12,950	2,315	22,100	(6,835)
EMPLOYEE BENEFITS-RETIREMENT	3,565	2,200	1,365	16,708	15,600	1,108	28,800	(12,092)
WAGES EXPENSE	12,825	14,400	(1,575)	88,263	108,000	(19,737)	187,000	(98,737)
VACATION EXP	1,774	1,100	674	7,912	7,700	212	12,885	(4,973)
PAYROLL TAX EXPENSES	472	230	242	2,750	1,730	1,020	2,900	(150)
OVERTIME EXP	-	100	(100)	4,108	600	3,508	2,000	2,108
MILEAGE EXP ADMIN	-	20	(20)	-	140	(140)	250	(250)
CONTRACT STAFFING EXP	-	-	-	-	-	-	4,000	(4,000)
LEGAL EXPENSES	1,050	800	250	7,262	5,800	1,462	10,000	(2,738)
AUDIT EXPENSES	-	-	-	-	-	-	6,000	(6,000)
BOARD COMMITTEE MEETING EXP.	223	1,200	(977)	6,981	8,400	(1,419)	14,400	(7,419)
ELECTION & PUBLIC HEARING EXP	-	-	-	-	-	-	8,400	(8,400)
COMPUTER SYSTEM ADMIN	2,297	2,500	(203)	18,145	17,500	645	30,000	(11,855)
BANK CHARGES EXP	2,501	3,000	(499)	20,269	20,500	(231)	35,000	(14,731)
MISCELLANEOUS & EDUCATION EXP	-	250	(250)	448	1,750	(1,302)	3,000	(2,552)
TELEPHONE, FAX & CELL EXP	751	1,250	(499)	8,062	8,750	(688)	15,000	(6,938)
OFFICE SUPPLIES EXP	2,056	1,250	806	13,539	8,750	4,789	15,000	(1,461)
PRINTING EXPENSES	-	1,000	(1,000)	3,024	7,000	(3,976)	12,000	(8,976)
POSTAGE & DELIVERY EXPENSE	939	1,000	(61)	6,742	7,000	(258)	12,000	(5,258)
PUBLICATIONS, NOTICES & DUES	42	200	(158)	712	1,200	(488)	2,000	(1,288)
EQUIPMENT LEASE EXPENSES	721	700	21	4,483	4,700	(217)	8,000	(3,517)
INSURANCE EXPENSES	1,644	2,600	(956)	14,511	18,200	(3,689)	31,200	(16,689)
ANNUAL ASSESSMENT EXP	1,425	1,500	(75)	2,861	3,000	(139)	3,500	(639)
COMMUNITY OUTREACH EXP	-	-	-	1,732	4,000	(2,268)	8,000	(6,268)
INVESTMENT EXP	400	400	-	2,400	2,800	(400)	4,800	(2,400)
TOTAL ADMINISTRATIVE EXPENSES	43,483	47,950	(4,467)	319,665	338,870	(19,205)	602,485	(282,820)
TOTAL WASTEWATER EXPENSES	146,865	187,640	(40,775)	1,114,725	1,244,295	(129,570)	2,139,075	(1,024,351)
NET OPERATING REVENUE/EXPENSE	175,254	134,760	40,494	911,754	697,105	214,649	1,209,925	(298,171)
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME	1,711	1,500	211	27,301	10,500	16,801	18,000	9,301
PROPERTY TAX INCOME	34,780	35,000	(220)	77,347	43,750	33,597	75,000	2,347
TOTAL NON-OPER SOURCE OF FUNDS	36,491	36,500	(9)	104,648	54,250	50,398	93,000	11,648
TOTAL SEWER REVENUE/EXPENSE	211,745	171,260	40,485	1,016,402	751,355	265,047	1,302,925	(286,523)
TRANSFER TO CAPITAL FUND-REPLACEMENT				369,154				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				647,248				
CONNECTION FEES				-				

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURE/BUDGET
For Seven Months Ending JANUARY 31, 2022**

WASTE WATER CAPITAL FUND:

ENDING FUNDS AVAILABLE 2020-2021	7,232,843
TRANSFER FOR CAPITAL FUND REPLACEMENT	369,154
TRANSFER FOR CAPITAL IMPROVEMENTS	647,248
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	<u>(2,001,394)</u>
TOTAL FUNDS AVAILABLE	<u>6,247,851</u>

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURE/BUDGET
For Seven Months Ending JANUARY 31, 2022**

REVISED

	JANUARY			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2021-2022	REMAINING
<u>WATER DEPARTMENT</u>								
OPERATING REVENUE:								
WATER SERVICE CHARGE	161,678	160,000	1,678	1,120,690	1,120,000	690	1,920,000	(799,310)
WATER USAGE CHARGES	272,859	291,000	(18,141)	2,881,786	2,985,000	(103,214)	4,900,000	(2,018,214)
WATER PUMPING CHARGE	11,761	11,000	761	122,893	117,000	5,893	192,000	(69,107)
FIRE PROTECTION CHARGES	3,318	3,750	(432)	23,255	26,250	(2,995)	45,000	(21,745)
MISC. UTILITY CHARGES	758	825	(67)	5,774	5,825	(51)	10,000	(4,226)
SERVICE METER INCOME	8,100	5,000	3,100	47,700	35,000	12,700	60,000	(12,300)
CELLULAR SITE LEASE	3,231	6,300	(3,069)	38,487	44,300	(5,813)	76,000	(37,513)
MWD READINESS TO SERVE CHARGE	10,808	11,150	(342)	74,727	78,000	(3,273)	133,700	(58,973)
STANDBY CHARGES	21,135	20,000	1,135	21,135	20,000	1,135	40,000	(18,865)
CFD REIMBURSEMENTS	-	-	-	15,000	15,000	-	30,000	(15,000)
INSPECTION CHARGES	-	2,500	(2,500)	9,198	17,500	(8,302)	30,000	(20,802)
TOTAL WATER REVENUE	493,648	511,525	(17,877)	4,360,645	4,463,875	(103,230)	7,436,700	(3,076,055)
OPERATING EXPENSES:								
WAGES EXPENSE-OPERATIONS	9,316	10,400	(1,084)	71,877	80,000	(8,123)	160,300	(88,423)
WAGES EXPENSE-INSPECTION	2,435	2,300	135	18,806	17,300	1,506	30,000	(11,194)
PAYROLL TAXES EXP	373	275	98	1,422	2,075	(653)	3,600	(2,178)
EMPLOYEE BENEFITS-INS	900	1,785	(885)	7,561	8,495	(934)	21,420	(13,859)
EMPLOYEE BENEFITS-RETIREMENT	2,127	2,100	27	14,050	15,700	(1,650)	27,000	(12,950)
OPERATION-MILEAGE EXP	-	125	(125)	-	875	(875)	1,500	(1,500)
OVERTIME EXPENSE OPER/ ON CALL	2,360	2,250	110	24,761	16,850	7,911	29,000	(4,239)
OVERTIME EXP INSPECTION	502	275	227	4,563	1,925	2,638	3,550	1,013
SCADA SYSTEM STANDBY EXP	774	300	474	4,721	2,120	2,601	3,640	1,081
VACATION EXP	813	800	13	5,691	5,700	(9)	9,752	(4,061)
CONTRACT STAFFING-METER READS	6,061	5,850	211	42,119	40,950	1,169	70,000	(27,881)
SCADA SYSTEM ADMIN/MAINT	-	800	(800)	-	5,800	(5,800)	10,000	(10,000)
LABORATORY TESTING COSTS	598	1,000	(402)	6,439	6,500	(61)	11,000	(4,561)
COMPLIANCE TESTING (ISDE/CROSS)	-	-	-	-	1,500	(1,500)	3,000	(3,000)
LEAK DETECTION EXPENSE	-	-	-	-	4,000	(4,000)	8,000	(8,000)
EPA WATER TESTING EXP	-	700	(700)	-	4,950	(4,950)	8,500	(8,500)
EQUIPMENT RENTAL COSTS	-	200	(200)	-	1,200	(1,200)	2,000	(2,000)
EQUIPMENT REPAIRS & MAINT.	1,262	7,000	(5,738)	15,634	47,000	(31,366)	80,000	(64,366)
WATER LINE REPAIRS	-	3,500	(3,500)	-	23,500	(23,500)	40,000	(40,000)
ALARM MONITORING COSTS	-	250	(250)	1,518	1,750	(232)	3,000	(1,482)
PROPERTY MAINTENANCE	-	400	(400)	1,159	2,900	(1,741)	5,000	(3,841)
ENGINEERING/ADMIN. STUDIES	-	700	(700)	821	4,700	(3,879)	8,000	(7,179)
PLAN CHECK EXPENSE (TVWD)	-	800	(800)	-	5,800	(5,800)	10,000	(10,000)
ENERGY COSTS (EST)	17,000	9,300	7,700	119,223	94,500	24,723	156,000	(36,777)
CONSUMABLE SUPPLIES & CLEANING	-	350	(350)	1,896	2,450	(554)	4,000	(2,104)
CHEMICALS, LUBRICANTS & FUELS	540	700	(160)	3,140	4,900	(1,760)	8,000	(4,860)
SMALL EQUIPMENT & TOOLS COST	-	430	(430)	-	3,010	(3,010)	5,000	(5,000)
PERMITS, FEES & TAXES	4,678	3,000	1,678	14,419	21,000	(6,581)	35,000	(20,581)
MAP UPDATING/GIS EXP	-	430	(430)	-	3,010	(3,010)	5,000	(5,000)
SERVICE METERS & PARTS COSTS	4,360	5,000	(640)	44,796	35,000	9,796	60,000	(15,204)
WHOLESALE WATER PURCHASES	263,905	260,000	3,905	2,483,237	2,619,000	(135,763)	4,325,000	(1,841,763)
WATER-MWD CAPACITY CHARGE	5,083	4,800	283	31,833	33,600	(1,767)	57,250	(25,417)
WATER-READINESS TO SERVE/REFUSAL CHARGE	12,468	11,150	1,318	71,284	78,050	(6,766)	133,700	(62,416)
WMWD-MGLMR EXP	-	-	-	180,936	181,000	(64)	181,000	(64)
BAD DEBT EXPENSES	-	-	-	-	-	-	10,000	(10,000)
CONSERVATION REBATE EXP	-	450	(450)	-	3,150	(3,150)	5,000	(5,000)
CONTINGENCIES	-	4,250	(4,250)	-	29,750	(29,750)	50,900	(50,900)
TOTAL OPERATING EXPENSES	335,555	341,670	(6,115)	3,171,906	3,410,010	(238,104)	5,584,112	(2,412,206)

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURE/BUDGET
For Seven Months Ending JANUARY 31, 2022**

REVISED

	JANUARY			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2021-2022	REMAINING
ADMINISTRATIVE EXPENSES:								
CONTRACT MANAGEMENT	7,842	7,600	242	54,395	53,200	1,195	91,214	(36,819)
GENERAL ENGINEERING EXP	-	1,600	(1,600)	9,992	11,600	(1,608)	20,000	(10,008)
EMPLOYEE BENEFITS-INS	1,180	1,600	(420)	11,345	11,200	145	19,300	(7,955)
EMPLOYEE BENEFITS-RETIREMENT	3,255	2,000	1,255	15,062	15,000	62	25,200	(10,138)
WAGES EXPENSE	11,222	12,600	(1,378)	81,920	94,500	(12,580)	163,500	(81,580)
VACATION EXP	940	1,000	(60)	6,580	7,000	(420)	11,280	(4,700)
MILEAGE EXP ADMIN	-	50	(50)	-	300	(300)	500	(500)
OVERTIME EXPENSE	-	150	(150)	931	1,050	(119)	1,750	(819)
PAYROLL TAX EXPENSES	413	200	213	1,737	1,500	237	2,600	(863)
CONTRACT STAFFING-OFFICE	-	-	-	-	2,000	(2,000)	4,000	(4,000)
LEGAL EXPENSES	919	625	294	6,489	4,375	2,114	7,500	(1,011)
AUDIT EXPENSES	-	-	-	-	-	-	5,500	(5,500)
BOARD COMMITTEE/ MEETING EXP.	194	875	(681)	6,107	6,125	(18)	10,500	(4,393)
COMPUTER SYSTEM EXP	2,010	1,700	310	15,877	11,900	3,977	20,000	(4,123)
BANK CHARGES EXP	2,188	2,500	(312)	17,734	17,500	234	30,000	(12,266)
MISCELLANEOUS & EDUCATION EXP	-	300	(300)	261	2,300	(2,039)	4,000	(3,739)
TELEPHONE EXP	657	1,250	(593)	6,499	8,750	(2,251)	15,000	(8,501)
OFFICE SUPPLIES EXP	1,868	1,000	868	8,862	7,000	1,862	12,000	(3,138)
PRINTING EXPENSES	-	400	(400)	2,524	2,800	(276)	5,000	(2,476)
POSTAGE & DELIVERY EXPENSE	819	1,000	(181)	5,906	7,000	(1,094)	12,000	(6,094)
PUBLICATIONS, NOTICES & DUES	-	200	(200)	1,184	1,400	(216)	2,500	(1,316)
EQUIPMENT LEASE EXPENSES	630	600	30	3,922	4,200	(278)	7,000	(3,078)
INSURANCE EXPENSES	1,440	2,275	(835)	12,707	15,925	(3,218)	27,300	(14,593)
INVESTMENT EXPENSE	350	350	-	2,100	2,450	(350)	4,200	(2,100)
ANNUAL ASSESSMENT EXP	1,425	1,500	(75)	2,861	3,000	(139)	3,000	(139)
ELECTION & PUBLIC HEARING EXP	-	-	-	-	7,350	(7,350)	7,350	(7,350)
COMMUNITY OUT REACH EXP	-	-	-	472	4,000	(3,528)	8,000	(7,528)
TOTAL ADMINISTRATIVE EXPENSES	37,352	41,375	(4,023)	275,467	303,425	(27,958)	520,194	(244,727)
TOTAL WATER EXPENSES	372,907	383,045	(10,138)	3,447,373	3,713,435	(266,062)	6,104,306	(2,656,933)
NET OPERATING REVENUE/EXPENSE	120,741	128,480	(7,739)	913,272	750,440	162,832	1,332,394	(419,122)
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME	2,161	2,000	161	10,760	14,000	(3,240)	24,000	(13,240)
PROPERTY TAX INCOME	15,035	20,000	(4,965)	41,627	20,000	21,627	40,000	1,627
TOTAL NON-OP SOURCE OF FUNDS	17,196	22,000	(4,804)	52,387	34,000	18,387	64,000	(11,613)
TOTAL REVENUE/EXPENSE	137,937	150,480	(12,543)	965,659	784,440	181,219	1,396,394	(430,735)
TRANSFER TO CAPITAL FUND-REPLACEMENT				332,146				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				633,513				
CONNECTION FEES				-				
CAPACITY USAGE INCOME				237,470				
LONG TERM DEBT REDUCTION				237,470				
				-				
WATER CAPITAL FUND:								
ENDING FUNDS AVAILABLE 2020-2021	15,951,064							
TRANSFER FOR CAPITAL FUND REPLACEMENT	332,146							
TRANSFER FOR CAPITAL IMPROVEMENTS	633,513							
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	(642,376)							
TOTAL FUNDS AVAILABLE	16,274,347							

JANUARY

YEAR TO DATE

BUDGET

BUDGET

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURE/BUDGET
For Seven Months Ending JANUARY 31, 2022**

REVISED

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>2020-2021</u>	<u>REMAINING</u>
<u>ID#1 DEPARTMENT</u>								
OPERATING REVENUE:								
ANNUAL SEWER SERVICE CHARGE	13,725	13,725	-	96,075	96,075	-	164,700	(68,625)
TOTAL ID #1 REVENUE	13,725	13,725	-	96,075	96,075	-	164,700	(68,625)
OPERATING EXPENSES:								
MONTHLY TREATMENT PLANT COSTS	11,764	12,000	(236)	82,348	84,000	(1,652)	145,000	(62,652)
TOTAL OPERATING COSTS	11,764	12,000	(236)	82,348	84,000	(1,652)	145,000	(62,652)
ADMINISTRATIVE EXPENSES:								
ANNUAL ASSESSMENT PROCESSING	-	-	-	2,861	3,000	(139)	3,000	(139)
TOTAL ADMINISTRATIVE EXPENSES	-	-	-	2,861	3,000	(139)	3,000	(139)
TOTAL ID#1 EXPENSES	11,764	12,000	(236)	85,209	87,000	(1,791)	148,000	(62,791)
NET OPERATING REVENUE/EXPENSE	1,961	1,725	236	10,866	9,075	1,791	16,700	(5,834)
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME-LAIF	45	260	(215)	718		718	3,200	(2,482)
TOTAL NON-OPER SOURCE OF FUNDS	45	260	(215)	718	-	718	3,200	(2,482)
TOTAL REVENUE/EXPENSE	2,006	1,985	21	11,584	9,075	2,509	19,900	(8,316)
TRANSFER TO SINKING FUND FOR CAPACITY				11,584				
				-				
<u>ID #1 FUND BALANCE:</u>								
ENDING FUNDS AVAILABLE 2020-2021	589,954							
SINKING FUND FOR CAPACITY	11,584							
TOTAL FUNDS AVAILABLE	601,538							

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURE/BUDGET
For Seven Months Ending JANUARY 31, 2022**

REVISED

	JANUARY			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2021-2022	REMAINING
<u>ID#2 DEPARTMENT</u>								
OPERATING REVENUE:								
ANNUAL SEWER SERVICE CHARGE	15,525	15,525	-	108,675	108,675	-	186,300	(77,625)
TOTAL ID #2 REVENUE	15,525	15,525	-	108,675	108,675	-	186,300	(77,625)
OPERATING EXPENSES:								
MONTHLY TREATMENT PLANT COSTS	13,307	13,650	(343)	93,149	93,149	-	164,000	(70,851)
TOTAL OPERATING COSTS	13,307	13,650	(343)	93,149	93,149	-	164,000	(70,851)
ADMINISTRATIVE EXPENSES:								
ANNUAL ASSESSMENT PROCESSING	-	-	-	2,861	3,000	(139)	3,000	(139)
TOTAL ADMINISTRATIVE EXPENSES	-	-	-	2,861	3,000	(139)	3,000	(139)
TOTAL ID#2 EXPENSES	13,307	13,650	(343)	96,010	96,149	(139)	167,000	(70,990)
NET OPERATING REVENUE/EXPENSE	2,218	1,875	343	12,665	12,526	139	19,300	(6,635)
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME/UNREALIZED GAIN ON INV	90	250	(160)	1,436	1,750	(314)	3,000	(1,564)
TOTAL NON-OPER SOURCE OF FUNDS	90	250	(160)	1,436	1,750	(314)	3,000	(1,564)
TOTAL REVENUE/EXPENSE	2,308	2,125	183	14,101	14,276	(175)	22,300	(8,199)
TRANSFER TO SINKING FUND FOR CAPACITY				14,101				
				-				
<u>ID #2 FUND BALANCE:</u>								
ENDING FUNDS AVAILABLE 2020-2021	299,213							
SINKING FUND FOR CAPACITY	14,101							
TOTAL FUNDS AVAILABLE	313,314							

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURE/BUDGET
For Seven Months Ending JANUARY 31, 2022**

REVISED

	JANUARY			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2021-2022	REMAINING
<u>NON-POTABLE WATER DEPARTMENT</u>								
OPERATING REVENUE:								
RECYCLED/NON-POTABLE WATER SALES	53,901	118,000	(64,099)	1,238,616	1,216,000	22,616	2,000,000	(761,384)
RECYCLED/ NON-POT WATER FIXED CHARGE	17,888	17,000	888	125,660	119,000	6,660	203,000	(77,340)
RECYCLED/NON-POTABLE PUMPING CHARGE	1,104	3,200	(2,096)	39,598	33,000	6,598	54,000	(14,402)
MISC INCOME	-	1,000	(1,000)	-	7,000	(7,000)	11,500	(11,500)
INSPECTION REVENUE	-	1,000	(1,000)	6,570	7,150	(580)	12,300	(5,730)
TOTAL NON-POTABLE REVENUE	72,893	140,200	(67,307)	1,410,444	1,382,150	28,294	2,280,800	(870,356)
OPERATING EXPENSES:								
WAGES EXPENSE-OPERATIONS	6,655	7,800	(1,145)	51,341	56,050	(4,709)	114,500	(63,159)
WAGES EXPENSE-INSPECTION	1,740	1,600	140	13,436	11,870	1,566	20,540	(7,104)
PAYROLL TAXES EXP	267	200	67	866	1,450	(584)	2,500	(1,634)
EMPLOYEE BENEFITS-INS	642	775	(133)	5,402	5,425	(23)	15,300	(9,898)
EMPLOYEE BENEFITS-RETIREMENT	1,519	1,500	19	10,033	11,000	(967)	19,000	(8,967)
MILEAGE EXP	-	100	(100)	-	600	(600)	1,000	(1,000)
OVERTIME EXP OPER	1,329	1,600	(271)	12,580	12,000	580	20,750	(8,170)
OVERTIME EXP INSPECTION	359	200	159	3,239	1,450	1,789	2,500	739
VACATION EXP	581	600	(19)	4,067	4,100	(33)	7,000	(2,933)
PLAN CHECK EXP (TVWD)	-	100	(100)	-	600	(600)	1,000	(1,000)
SCADA SYSTEM STANDBY EXP	-	220	(220)	-	1,520	(1,520)	2,600	(2,600)
SCADA SYS MAINTENANCE EXP	-	850	(850)	1,713	5,850	(4,137)	10,000	(8,287)
LABORATORY TESTING COSTS	427	300	127	5,239	1,800	3,439	3,000	2,239
EQUIPMENT REPAIRS & MAINT.	-	5,000	(5,000)	11,175	35,000	(23,825)	60,000	(48,825)
NONPOTABLE WATER LINE REPAIR	-	2,000	(2,000)	-	12,000	(12,000)	20,000	(20,000)
SECURITY AND ALARM EXP	-	100	(100)	400	700	(300)	1,000	(600)
PROPERTY MAINTENANCE	501	350	151	4,926	2,450	2,476	4,000	926
ENERGY COSTS(EST)	32,000	17,000	15,000	224,826	177,200	47,626	290,000	(65,174)
CONSUMABLE SUPPLIES EXP	-	200	(200)	312	1,450	(1,138)	2,500	(2,188)
CHEMICALS, LUBRICANTS & FUELS	385	460	(75)	2,735	3,210	(475)	5,500	(2,765)
PERMITS AND FEES EXP	2,984	900	2,084	4,107	5,900	(1,793)	10,000	(5,893)
SERVICE METERS AND PARTS COSTS	-	600	(600)	-	4,100	(4,100)	7,000	(7,000)
RECYCLED SIGN/TOOLS EXP	-	350	(350)	-	2,350	(2,350)	4,000	(4,000)
MISC OPERATING EXP	-	50	(50)	-	300	(300)	500	(500)
BAD DEBT	-	-	-	-	-	-	1,600	(1,600)
CONTINGENCIES	-	2,050	(2,050)	-	14,350	(14,350)	24,550	(24,550)
TOTAL OPERATING EXPENSES	49,389	44,905	4,484	356,397	372,725	(16,328)	650,340	(293,943)

**TEMESCAL VALLEY WATER DISTRICT
REVENUE AND EXPENDITURE/BUDGET
For Seven Months Ending JANUARY 31, 2022**

REVISED

	JANUARY			YEAR TO DATE			BUDGET	BUDGET
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	2021-2022	REMAINING
ADMINISTRATIVE EXPENSES:								
CONTRACT MANAGEMENT	5,602	5,450	152	38,747	38,150	597	65,250	(26,503)
GENERAL ENGINEERING	-	450	(450)	402	2,950	(2,548)	5,000	(4,598)
EMPLOYEE BENEFITS-INS	982	1,150	(168)	8,658	8,050	608	13,800	(5,142)
EMPLOYEE BENEFITS-RETIREMENT	2,325	1,400	925	10,757	10,500	257	18,000	(7,243)
WAGES EXPENSE	8,015	9,000	(985)	58,738	67,500	(8,762)	117,000	(58,262)
VACATION EXP	671	675	(4)	4,697	4,725	(28)	8,053	(3,356)
MILEAGE EXP	-	20	(20)	-	120	(120)	200	(200)
OVERTIME EXP	-	105	(105)	665	735	(70)	1,250	(585)
PAYROLL TAX EXPENSE	295	240	55	1,241	1,250	(9)	1,800	(559)
CONTRACT STAFFING OFFICE EXP	-	-	-	-	-	-	5,250	(5,250)
LEGAL EXPENSE	656	420	236	3,873	2,940	933	5,000	(1,127)
AUDIT EXP	-	-	-	-	-	-	4,500	(4,500)
BOARD FEES EXP	139	625	(486)	4,364	4,375	(11)	7,500	(3,136)
ELECTION & PUBLIC HEARING EXP	-	-	-	-	-	-	5,000	(5,000)
COMPUTER SYSTEMS EXP	1,435	850	585	11,341	5,950	5,391	10,000	1,341
BANK CHARGES	1,563	1,750	(187)	12,670	12,250	420	21,000	(8,330)
MISC & EDUCATION EXP	-	100	(100)	187	700	(513)	1,000	(813)
TELEPHONE EXP	468	800	(332)	4,252	5,600	(1,348)	9,500	(5,248)
OFFICE SUPPLIES	875	580	295	4,549	4,060	489	7,000	(2,451)
PRINTING EXP	-	350	(350)	1,803	2,450	(647)	4,000	(2,197)
POSTAGE EXP	585	580	5	4,163	4,060	103	7,000	(2,837)
PUBLICATION EXP	-	85	(85)	250	595	(345)	1,000	(750)
EQUIPMENT LEASE EXP	450	350	100	2,837	2,450	387	4,000	(1,163)
INSURANCE EXPENSE	1,035	1,625	(590)	9,125	11,375	(2,250)	19,500	(10,375)
ANNUAL ASSESSMENT EXP	1,425	1,500	(75)	2,861	3,000	(139)	3,000	(139)
INVESTMENT EXPENSE	250	250	-	1,500	1,750	(250)	3,000	(1,500)
COMMUNITY OUTREACH EXP	-	400	(400)	-	2,800	2,400	4,800	(4,800)
TOTAL ADMINISTRATIVE EXPENSES	26,771	28,755	(1,984)	187,680	198,335	(5,455)	352,403	(164,723)
TOTAL NON-POTABLE OPERATING EXPENSES	76,160	73,660	2,500	544,077	571,060	(26,983)	1,002,743	(458,666)
NET OPERATING REVENUE/EXPENSE	(3,267)	66,540	(69,807)	866,367	811,090	55,277	1,278,057	(411,690)
NON-OPERATING SOURCE OF FUNDS:								
INTEREST INCOME	496	440	56	7,908	3,080	4,828	5,280	2,628
TOTAL NON-OP SOURCE OF FUNDS	496	66,980	(69,751)	7,908	3,080	4,828	5,280	2,628
TOTAL REVENUE/EXPENSE	(2,771)	133,520	(136,291)	874,275	814,170	60,105	1,283,337	(409,062)
TRANSFER TO CAPITAL FUND-REPLACEMENT				197,490				
TRANSFER TO CAPITAL FUND-IMPROVEMENT				676,785				
CONNECTION FEES				-				
				-				
NON-POTABLE FUND BALANCE:								
ENDING FUNDS AVAILABLE 2020-2021	5,372,393							
TRANSFER FOR CAPITAL FUND REPLACEMENT	197,490							
TRANSFER FOR CAPITAL IMPROVEMENTS	676,785							
CAPITAL IMPROVEMENT (SEE ATTACHED DETAIL)	(50,962)							
TOTAL FUNDS AVAILABLE	6,195,706							

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 1
Financing Authority
(Sycamore Creek)
1/31/2022

<u>Special Tax Fund (Acct #105636-009)</u> Account Balance at Wilmington Trust	\$ -
<hr/>	
<u>BONDS PR ACCT (Acct # 105636-010)</u> Account Balance at Wilmington Trust	-
<hr/>	
<u>Administrative Expense Fund(Acct #105636-011)</u> Account Balance at Wilmington Trust	8.23
<hr/>	
<u>Surplus Fund (Acct #105636-012)</u> Account Balance at Wilmington Trust	1,179,894.34
<hr/>	

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 2
Financing Authority
(Montecito Ranch)
1/31/2022

<u>Special Tax Fund (Acct #105636-014)</u> Account Balance at Wilmington Trust	\$ -
<hr/>	
<u>BONDS PR ACCT (Acct # 105636-015)</u> Account Balance at Wilmington Trust	-
<hr/>	
<u>Administrative Expense Fund(Acct #105636-016)</u> Account Balance at Wilmington Trust	4.72
<hr/>	
<u>Surplus Fund (Acct #105636-017)</u> Account Balance at Wilmington Trust	273,996.69
<hr/>	
Prepayment Fund (Acct #105636-026) Account Balance at Wilmington Trust	-
<hr/>	
TOTAL	\$ 274,001.41

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 3
Financing Authority
(The Retreat)
1/31/2022

<u>Special Tax Fund (Acct #105636-019)</u> Account Balance at Wilmington Trust	\$	-
<hr/>		
<u>BONDS PR ACCT (Acct # 105636-020)</u> Account Balance at Wilmington Trust	\$	-
<hr/>		
<u>Administrative Expense Fund(Acct #105636-021)</u> Account Balance at Wilmington Trust	\$	8.23
<hr/>		
<u>Surplus Fund (Acct #105636-022)</u> Account Balance at Wilmington Trust	\$	627,261.05
<hr/>		
Prepayment Fund (Acct #105636-027) Account Balance at Wilmington Trust		-
<hr/>		
TOTAL	\$	627,269.28

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District
Financing Authority
1/31/2022

Senior Lien Bonds - Revenue Fund (Acct #105636-000)	\$	0.04
- Lien Interest A/C (Acct #105636-001)		173.50
- Lien Principal A/C (Acct #105636-002)		-
- Financing Authority Surplus A/C (Acct #105636-003)		-
- Reserve Fund CFD #1 (Acct #105636-004)		2,263,221.76
- Reserve Fund CFD #2 (Acct #105636-005)		276,065.07
- Reserve Fund CFD #3 (Acct #105636-006)		1,495,524.66
Junior Lien Bonds - Revenue Fund (Acct #105639-000)	\$	0.01
- Lien Interest A/C (Acct #105639-001)		54.47
- Lien Principal A/C (Acct #105639-002)		-
- Financing Authority Surplus A/C (Acct #105639-003)		-
- Reserve Fund CFD #1 (Acct #105639-004)		619,045.69
- Reserve Fund CFD #2 (Acct #105639-005)		100,174.23
- Reserve Fund CFD #3 (Acct #105639-006)		540,859.68
TOTAL		
		\$ 5,295,119.11

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 4 IA1
Financing Authority
(Terramor)
1/31/2022

<u>Special Tax Fund (Acct #133306-001)</u> Account Balance at Wilmington Trust	\$ 1.43
<hr/>	
<u>Interest Acct (Acct #133306-002)</u> Account Balance at Wilmington Trust	0.02
<hr/>	
<u>BONDS PR ACCT (Acct #133306-003)</u> Account Balance at Wilmington Trust	-
<hr/>	
<u>Administrative Expense Fund(Acct #133306-004)</u> Account Balance at Wilmington Trust	46,005.78
<hr/>	
<u>Reserve fund Fund (Acct #133306-005)</u> Account Balance at Wilmington Trust	1,397,216.71
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<u>Surplus Fund (Acct #133306-006)</u> Account Balance at Wilmington Trust	234,045.37
<hr/>	
<u>Redemption fund (Acct #133306-007)</u> Account Balance at Wilmington Trust	-
<hr/>	
<u>Construction fund (Acct #133306-008)</u> Account Balance at Wilmington Trust	0.82
<hr/>	
<u>Cost of Issuance (Acct #133306-009)</u> Account Balance at Wilmington Trust	-
<hr/>	
TOTAL	\$ 1,677,270.13

TEMESCAL VALLEY WATER DISTRICT
Community Facilities District No. 4 IA2
Financing Authority
(Terramor)
1/31/2022

<u>Special Tax Fund (Acct #151110-000)</u> Account Balance at Wilmington Trust	\$ -
<hr/>	
<u>Interest Acct (Acct #151110-001)</u> Account Balance at Wilmington Trust	32,000.70
<hr/>	
<u>BONDS PRIN ACCT (Acct #151110-002)</u> Account Balance at Wilmington Trust	-
<hr/>	
<u>Redemption Acct (Acct #151110-003)</u> Account Balance at Wilmington Trust	-
<hr/>	
<u>Administrative Expense Fund(Acct #151110-004)</u> Account Balance at Wilmington Trust	-
<hr/>	
<u>Reserve fund Fund (Acct #151110-005)</u> Account Balance at Wilmington Trust	1,131,024.87
<hr/>	
<u>Surplus Fund (Acct #151110-006)</u> Account Balance at Wilmington Trust	-
<hr/>	
<u>Construction fund (Acct #151110-007)</u> Account Balance at Wilmington Trust	6,648,392.79
<hr/>	
<u>Cost of Issuance (Acct #151110-008)</u> Account Balance at Wilmington Trust	10,592.02
<hr/>	
TOTAL	\$ 7,822,010.38

Temescal Valley Water District
Capital Projects
Yearly Miscellaneous and Multi - Year

In Process Not Started Completed

Capital Projects FY 2021/2022 Maintenance/ General Projects	Eng CIP #	Eng #1401.*	Total Cost	Source of Funding			Previous YR	AS OF JANUARY 2022 EXPENDITURES			Total YTD	Variance
				Sewer Fund	Water Fund	Recycled Fund		YEAR TO DATE				
								Sewer Fund	Water Fund	Recycled Fund		
Computer and Software Upgrades	G-1-2019		\$ 25,000	\$ 10,000	\$ 8,750	\$ 6,250	\$ -	\$ 8,436	\$ 7,381	\$ 5,273	\$ 21,090	\$ 3,910
General Building Improvements	G-2-2019		\$ 80,000	\$ 32,000	\$ 28,000	\$ 20,000	\$ -				\$ -	\$ 80,000
Trailer Yard Goat	G-1-2021		\$ 100,000	\$ 60,000		\$ 40,000	\$ -				\$ -	\$ 100,000
Construct New Storage Building	G-2-2021		\$ 205,000	\$ 82,000	\$ 72,000	\$ 51,000	\$ -				\$ -	\$ 205,000
Parking Structure Shades	G-3-2021		\$ 100,000	\$ 40,000	\$ 35,000	\$ 25,000	\$ -				\$ -	\$ 100,000
New Work Truck	G-4-2021		\$ 50,000	\$ 20,000	\$ 17,500	\$ 12,500	\$ -				\$ -	\$ 50,000
Air Actuator valves	G-3-2020		\$ 42,000	\$ 42,000	\$ -	\$ -	\$ 21,984	\$ 19,703			\$ 19,703	\$ 313
Secondary FEB Pump Replacement	G-5-2021		\$ 120,000	\$ 72,000		\$ 48,000	\$ -				\$ -	\$ 120,000
Automated valve Replacement	G-6-2021		\$ 50,000	\$ 30,000		\$ 20,000	\$ -				\$ -	\$ 50,000
GIS Mapping - Water, Sewer, RW pipelines and facilities	G-7-2021	1904/1905	\$ 60,000	\$ 24,000	\$ 21,000	\$ 15,000	\$ -				\$ -	\$ 60,000
Groundwater Sustainability JPA	General		\$ 135,000	\$ -	\$ 135,000	\$ -	\$ -	\$ 75,000			\$ 75,000	\$ 60,000
5-year Financial Plan Development with 218 notice	G-1-2020		\$ 120,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 86,580	\$ 11,700	\$ 10,238	\$ 7,312	\$ 29,250	\$ 4,170
TWC (EVMWD) Potable system purchase study	W-3-2020		\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 9,750			\$ 9,750	\$ 15,250
SUBTOTAL			\$ 1,112,000	\$ 452,000	\$ 382,250	\$ 277,750	\$ 108,564	\$ 39,839	\$ 102,369	\$ 12,585	\$ 154,793	\$ 848,643

Multiple Fiscal Year Projects	Eng CIP #	Eng #1401.*	Total Cost	Source of Funding			Previous YR	YEAR TO DATE			Total YTD	Variance
				Sewer Fund	Water Fund	Recycled Fund		YEAR TO DATE				
								Sewer Fund	Water Fund	Recycled Fund		
Potable Water Looping Phase II (Knabe)	W-2-2019		\$ 615,000	\$ -	\$ 615,000	\$ -	\$ 69,093		\$ 564,104		\$ 564,104	\$ (18,197)
Recycled and Non-potable Pipeline extentions	NP-2018		\$ 775,000	\$ -	\$ -	\$ 775,000	\$ 30,510				\$ -	\$ 744,490
Sewer System Master Plan		1815	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 60,565	\$ 354			\$ 354	\$ 39,081
Urban Water Management Plan 2020, ERP,AWIA RRA	G-23-2019		\$ 100,000			\$ 100,000	\$ 11,355		\$ 69,948		\$ 69,948	\$ 18,697
WRF 225,000 GPD Expansion (District Share)	S-1-2015		\$ 7,500,000	\$ 7,500,000	\$ -	\$ -	\$ 5,430,590	\$ 1,995,840			\$ 1,995,840	\$ 73,570
Convert to Recycled			\$ 135,000	\$ -	\$ 75,000	\$ 60,000	\$ -				\$ -	\$ 135,000
Well Replacement/Cleaning and Rehab			\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 75,663			\$ 50,962	\$ 50,962	\$ 173,375
Alternate Tertiary Percolation Area and Rehab			\$ 320,000	\$ 300,000	\$ -	\$ 20,000	\$ 219,707	\$ 5,200			\$ 5,200	\$ 95,093
Potable Reservoir Design	W-1-2015	1810	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ 212,986				\$ -	\$ (12,986)
Potable Reservoir Construction	W-1-2015		\$ 5,770,000	\$ -	\$ 5,770,000	\$ -	\$ -				\$ -	\$ 5,770,000
Automatic Meter Read System	W-1-2021		\$ 3,050,000		\$ 3,050,000	\$ -	\$ -				\$ -	\$ 3,050,000
Sludge Processing Facility with Odor Control	S-1-2021		\$ 3,295,000	\$ 3,295,000			\$ -				\$ -	\$ 3,295,000
Property Purchase and Relocation of Emergency Pump	W-2-2021		\$ 587,000		\$ 587,000	\$ -	\$ -				\$ -	\$ 587,000
Reservoir Management System - Terramor Reservoir	W-3-2021		\$ 102,000		\$ 102,000	\$ -	\$ 50,872	\$ 8,324			\$ 8,324	\$ 42,804
Primary Flow EQ Covers	S-2-2021		\$ 454,500	\$ 454,500			\$ -				\$ -	\$ 454,500
SUBTOTAL			\$ 23,303,500	\$ 11,649,500	\$ 10,399,000	\$ 1,255,000	\$ 6,161,341	\$ 2,001,394	\$ 642,376	\$ 50,962	\$ 2,694,732	\$ 14,447,427
TOTAL			\$ 24,415,500	\$ 12,101,500	\$ 10,781,250	\$ 1,532,750	\$ 6,269,905	\$ 2,041,233	\$ 744,745	\$ 63,547	\$ 2,849,525	\$ 15,296,070



PMIA/LAIF Performance Report as of 02/10/22



PMIA Average Monthly Effective Yields⁽¹⁾

Jan	0.234
Dec	0.212
Nov	0.203

Quarterly Performance Quarter Ended 12/31/21

LAIF Apportionment Rate ⁽²⁾ :	0.23
LAIF Earnings Ratio ⁽²⁾ :	0.00000625812849570
LAIF Fair Value Factor ⁽¹⁾ :	0.997439120
PMIA Daily ⁽¹⁾ :	0.22%
PMIA Quarter to Date ⁽¹⁾ :	0.21%
PMIA Average Life ⁽¹⁾ :	340

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 01/31/22 \$202.8 billion

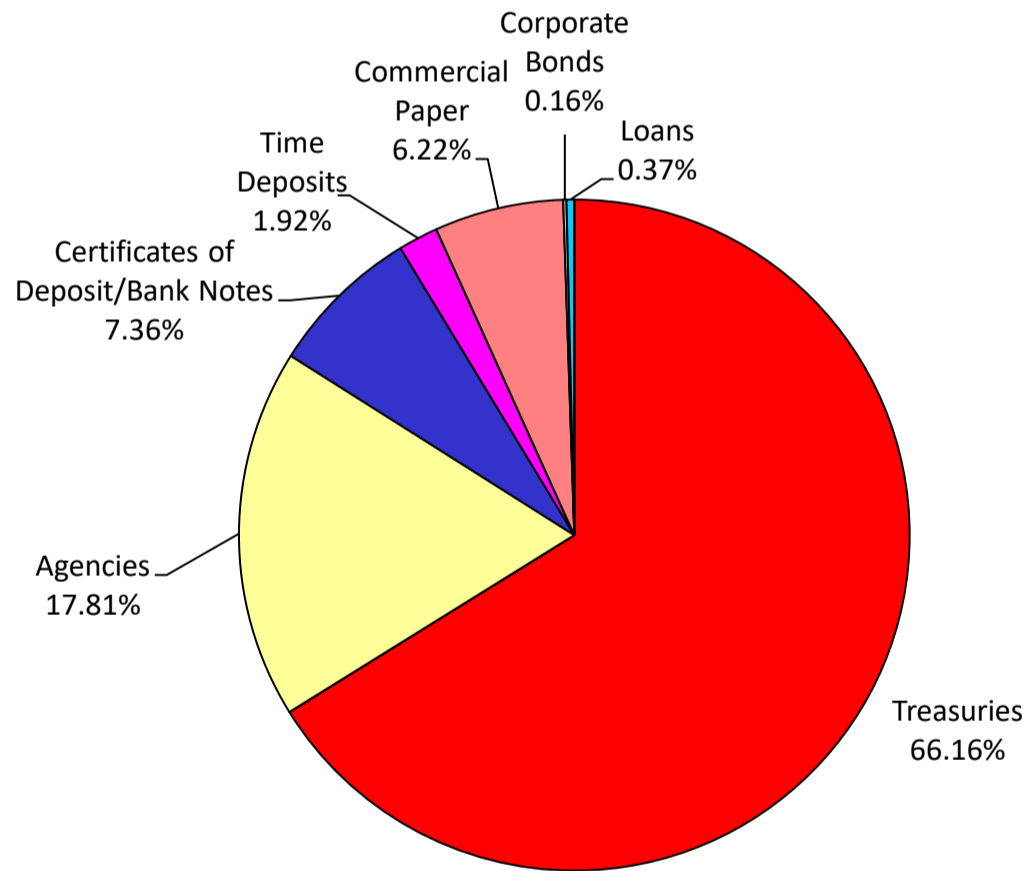


Chart does not include \$6,159,000.00 in mortgages, which equates to 0.003%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



via electronic mail

January 31, 2022

CALL FOR NOMINATIONS FOR A SPECIAL DISTRICT MEMBER
OF THE RIVERSIDE LOCAL AGENCY FORMATION COMMISSION

To the Special District Selection Committee (Presiding Officers of Independent Special Districts of Riverside County c/o District Clerks):

As you were recently notified (see attached letter), we are commencing the appointment process for a Regular Member of the Riverside Local Agency Formation Commission (LAFCO). I have determined that a physical meeting of the Special District Selection Committee (SDSC) is not feasible at this time. Therefore, selection proceedings will be conducted by electronic mail (e-mail). Specifically, the position is as follows:

Regular Special District Member - must be a board member from a *district in the western portion of the County* (any district with the majority of its assessed value west of the intersection of Interstate 10 and Highway 111).

Terms of LAFCO Members are four years and until appointment of a successor or reappointment of the incumbent. The term of this position will run until May 6, 2026.

The nomination period for the two positions will begin on Monday, January 31, 2022 and close on Wednesday, March 2, 2022. Any member of the Special District Selection Committee (presiding officer or an alternate board member designated by the governing body) may nominate a member of the legislative body of an independent special district board to fill the position, consistent with the geographic requirements noted above.

All nomination forms must be signed and dated by the presiding officer, or the designee of your District Board of Directors. Once complete, please scan the signed form and email it to Rebecca Holtzclaw at rholtzclaw@lafco.org. **Nominations must be received in our office by 5 p.m., Wednesday, March 2, 2022.**

Following the nomination period, ballots and voting instructions will be sent to SDSC members. However, if only one candidate is nominated, that candidate will be deemed selected with no further proceedings.

If you have any questions, please contact our office.

Sincerely,

Gary Thompson
Executive Officer

cc: Special District Managers

Att.: 2022 Nomination Form
Notice of Election_dated 1-10-2022 (copy)
Seating Process

**SPECIAL DISTRICT SELECTION COMMITTEE
2022 NOMINATION FORM**

I, _____ of the _____
Print Name of Presiding Officer or alternate* Name of District

hereby nominate(s) the following individual(s) for the position of:

Regular Special District Member of the Riverside Local Agency Formation Commission - Western Area. The term of this position will run until May 6, 2026.

Nominee: _____

District: _____

I hereby certify that I am the presiding officer of the above-named district or alternate designated by the governing body*.

Signature Date

*If an alternate has been designated by the governing body, please provide a resolution or minute order documenting the action.

Note: Nomination forms are due no later than Wednesday, March 2, 2022.
Please scan and email this form to rholtzclaw@lafco.org.

Seating Independent Special Districts on LAFCO

THE PROCESS

The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district (56332 a).

The LAFCO executive officer (EO) shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under one of the following circumstances (56332 b):

- ♦ Whenever the EO anticipates that a vacancy will occur within the next 90 days among the members or alternate member (56332 b.1).
- ♦ Whenever a vacancy exists among the members or alternate member (56332 b.2).
- ♦ Upon receipt of a written request by one or more members of the selection committee (56332 b.3).
- ♦ Upon the adoption of a resolution of intention (56332 b.4).

The call for nominations, ballots, and voting instructions shall be delivered by certified mail to each eligible district. As an alternative to the delivery by certified mail, *the EO may transmit materials by electronic mail*. All notices and election materials shall be addressed to the presiding officer, in care of the clerk of the district (56332.3).

The EO shall prepare and deliver a call for nominations to each eligible district. The presiding officer, or his or her alternate as designated by the governing body, may respond in writing at least 30 days from the date on which the EO mailed the call for nominations (56332.1).

At the end of the nominating period, if only one candidate is nominated, that candidate shall be deemed appointed. If two or more candidates are nominated, the EO shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the EO by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the EO mailed the ballot to the eligible district (56332.2).

Nominations and ballots may be returned to LAFCO by electronic mail (56332.4).

Each returned nomination and ballot shall be signed by the presiding officer, or his or her alternate as designated by the governing body of the eligible district (56332.5).

The term of office of each member shall be four years. The expiration date of the term of office of each member shall be the first Monday in May in the year in which the term of the member expires. However, the length of a term of office shall not be extended more than once (56334).

Allison Harnden

From: Phil Williams <pwilliams@evmwd.net>
Sent: Wednesday, January 19, 2022 3:17 PM
To: Allison Harnden
Subject: LAFCO request for support.

Dear Allison,

It has been both an honor and a privilege to be your special districts representative on the Riverside County Local Agency Formation Commission (LAFCO) since 2003. I have served on the board of the Elsinore Valley Municipal Water District since 2001 and on numerous committees including Engineering and Operation's, Legislation, Conservation and Outreach, Finance and Administration.

In addition, I have also served on the Lake Elsinore and San Jacinto Watersheds Authority (LESJWA), San Jacinto River Watershed Council, and the Association of California Water Agencies (ACWA).

I was born and raised in Lake Elsinore, am a fourth-generation real estate broker with over 38 years of experience in property sales and Development in the Lake Elsinore and surrounding communities. I am also a licensed General Building Contractor since 1984.

I believe I am in a unique position to continue making valuable contributions and continue to represent special districts on the commission. I am ready, willing and able to represent special districts and carry out the mission of LAFCO to help implement State policy of encouraging orderly growth and development through the regulation of local public agency boundaries in accordance with the state mandate.

I humbly ask for your continued support and thank you for the opportunity to represent you on the Riverside County LAFCO Commission.

Should you have any questions or wish to contact me you may call 951-326-5727 or email me at pwilliams@evmwd.net

Sincerely,



Phil Williams, LAFCO Commissioner - Director EVMWD

MEMORANDUM

DATE: February 22, 2022

TO: Board of Directors
Temescal Valley Water District

FROM: Jeff Pape, General Manager

SUBJECT: Community Facilities District No. 4 (Terramor) (the “CFD”) Authorizing the Distribution of the Acquisition and Construction Fund from the Net Proceeds of the Special Tax Bonds, Series 2021 (Bond Issuance No. 2) (the “Bonds”)

BACKGROUND

The District completed the Second Bond sale and funded each of the Uses of Funds. These include the Acquisition and Construction Fund, Cost of Issuance Fund, Interest Account of Special Tax Fund, Administration Fund and the Reserve Account. The market again benefited the CFD and a premium increased the Acquisition and Construction Fund by approximately \$1,000,000 to \$19,386,173.

The Financing and Acquisition Agreement provides for the following total eligible costs by entity. The detail is attached for reference (Acquisition/Financing Agreement Dated September 27th 2016):

- | | |
|---|--------------|
| • Temescal Valley Water District | \$49,000,000 |
| • County of Riverside (Road Improvements) | \$8,000,000 |
| • County of Riverside Flood Control | \$4,000,000 |

The District acquires for itself or other Agencies, eligible facilities or purchased capacity through reimbursement of the verified construction cost of by the Developer. A summary of CFD 4 Bond Acquisition and Construction Funds to date is below:

Bond Issuance No. 1	\$20,834,171
Bond Issuance No. 2	<u>\$19,386,173</u>
Total Acquisition and Construction*	\$40,220,344

*Note : There is an anticipated 3rd Bond Issuance for Improvement District No. 3 Which will bring the total funds available to approximately \$56,000,000

The following Actual Reimbursements were approved by the District and paid out of CFD No. 4, Bond Issuance No. 1 and Bond Issuance No.2

Bond Issuance No. 1

Facility or Improvement	Request	Amount
Zone 1320 Reservoir Capacity Buy-in Fees	01-01	\$523,600.00
MWD Water Capacity Fee	01-01	\$3,487,560.88
Temescal Canyon Road Gravity Sewer	01-01	\$1,032,966.13
Temescal Canyon Road Potable and Non-Potable Water	02-01	\$2,604,258.51
Sewer Lift Station	04R1-01	\$3,202,036.03
TVWD WRF Expansion - Developer Cost (Hold back)	TVWD	\$9,983,749.54
	Total	\$20,834,171.09

Bond Issuance No. 2

Facility or Improvement	Request	Amount
Phase 2 1320 Zone Reservoir Capacity Buy-in	05-01	\$158,100.00
Plan Check and Inspection Fees to TVWD	06-01	\$341,294.67
Sycamore Creek Potable Pump Station Improvements	07-01	\$474,119.15
Sycamore Creek Non- Potable Pump Station Improvements	08-01	\$232,770.50
Phase 1 Backbone Potable Water Improvements	09-01	\$1,595,013.72
Phase 1 Backbone Non-potable Water Improvements	09-01	\$566,213.98
Temescal Canyon Road – Dry Utilities	01-02	\$659,438.08
Phase 1 Backbone Sewer Improvements	02-02	\$738,509.54
Phase 1 Backbone Dry Utility Improvements	03-02	\$1,471,098.73
Phase 1 Environmental Mitigation	04-02	\$862,271.78
Phase 2 Backbone Potable Water Improvements	05-02	\$527,611.32
Phase 2 Backbone Non-Potable Water Improvements	05-02	\$275,734.97
Phase 2 Backbone Sewer Improvements	05-02	\$479,421.57
Phase 2 Potable Water 1509 Reservoir	06-02	\$1,805,812.05
Phase 2 Non-Potable Water 1486 Reservoir	06-02	\$1,805,812.05
TVWD WRF Expansion - Developer Cost (Hold back)	TVWD	\$2,000,000.00
	Total	\$13,993,222.11

The District has received an acceptance and approval letter from the Riverside County Flood Control and Water Conservation District approving the following package in the amount of \$3,739,828.00. Please see the attached acceptance letter.

CFD 4 (Terramor)
Phase 1 – Backbone Storm Drain Improvements (Seg 2-5)
Project Nos.2-0-00508, 2-0-00509 and 2-0-00510

FISCAL IMPACT

The Reimbursements are paid from the Acquisition and Construction Fund. There is no fiscal impact to the District's General Fund. The Reimbursement amount will be paid by the District's Trustee of the Acquisition and Construction Fund. There is approximately \$5,390,762 remaining in the Fund for distribution. The disbursement of this payment will leave approximately \$1,650,934 for future reimbursement packages including District facilities and County of Riverside (road improvements).

RECOMMENDATION

It is recommended that the Board of Directors:

Approve the funding of the Reimbursement Request listed above for a total of \$3,739,828 and authorize the General Manager to direct the payment through the Trustee.



Respectfully submitted,

Jeff Pape,
General Manager

RECEIVED FEB 04 2022

JASON E. UHLEY
General Manager-Chief Engineer



1995 MARKET STREET
RIVERSIDE, CA 92501
951.955.1200
FAX 951.788.9965
www.rcflood.org
242138

RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT

January 31, 2022

Mr. Jeff Pape, General Manager
Temescal Valley Water District
22646 Temescal Canyon Road
Corona, CA 92883

Dear Mr. Pape:

Re: CFD 4 (Terramor)
Reimbursement of Purchase Price
Phase I – Backbone Storm Drain
Improvements (Seg 2-5)
Project Nos. 2-0-00508, 2-0-00509 and
2-0-00510

Pursuant to the Joint Community Facilities Agreement (JCFA) by and between the Riverside County Flood Control and Water Conservation District (District), County of Riverside, Temescal Valley Water District and Forestar Toscana Development Company, the District received the following document:

- Reimbursement Request No. 1, Program – CFD 4 Terramor, Phase I – Backbone Storm Drain Improvements (Seg 2-5), prepared by Murow Development Consultants, on behalf of Forestar Toscana Development Company, dated November 2021.
 - Reimbursement Request
 - Reimbursement Summary
 - Reimbursement Summary – By Vendor
 - Vicinity Map
 - Exhibit
 - Bid Package
 - Checks and Invoices
 - Contracts
 - Change Orders
 - Unconditional Finals
 - Certificates of Insurance
 - Performance and Payment Bonds
 - Labor Compliance Items
 - Acceptance Letter
 - Title Policy

Mr. Jeff Pape, General Manager
Re: CFD 4 (Terramor)
Phase I – Backbone Storm Drain
Improvements (Seg 2-5)
Project Nos. 2-0-00508, 2-0-00509 and
2-0-00510

-2-

January 31, 2022

242138

The District has reviewed the submitted construction contract documentation furnished by Murow Development Consultants on behalf of CFD 4 and determined the acquisition cost of the District facility is as follows:

Facility Name	Acquisition Cost (per JCFA)	Actual Cost
Phase I – Backbone Storm Drain Improvements	\$3,086,395	\$ 3,739,828

The construction of the above listed facility is complete; Phase II – Backbone Storm Drain Improvements has not been completed at the time of this letter and does not qualify for reimbursements. The Developer filed a Notice of Completion in accordance with the terms of the JCFA. The District approved the signed record drawings on April 4, 2016. The facility has been accepted for operation and maintenance by the District as shown on the record drawings. Based upon the District's reconciliation of the submitted costs, the District hereby approves payment for \$ 3,739,828.

Thank you for your cooperation and assistance. Please contact me at 951.955.1212 if you have any follow up questions or require additional information.

Very truly yours,



EDWIN QUIÑONEZ
Chief of Planning Division

Enclosure

c: Murow Development Consultants
Attn: Tim Markel
Forestar Toscana Development Company
Attn: Rush Stanisai
Riverside County Transportation Department
Attn: Mark Lancaster
Subdivision File Tract 36643

Mr. Jeff Pape, General Manager
Re: CFD 4 (Terramor)
Phase I – Backbone Storm Drain
Improvements (Seg 2-5)
Project No. 2-0-00508, 2-0-00509,
2-0-00510

-2-


January 31, 2022
242138

APPROVAL BY THE FLOOD ENGINEER

The Flood Engineer certifies that the flood control facility described in Exhibit B of the CFD No. 4 (Terramor) of Temescal Valley Water District has been constructed in accordance with the plans therefor. The Purchase Price of said flood control facility as described in Exhibit B of the JCFA has been reviewed, verified and approved by the Flood Engineer. The aggregate Purchase Price for said flood control facility is established at \$ 3,739,828. Payment is hereby granted.

Date: 2-1-2022

FLOOD CONTROL ENGINEER

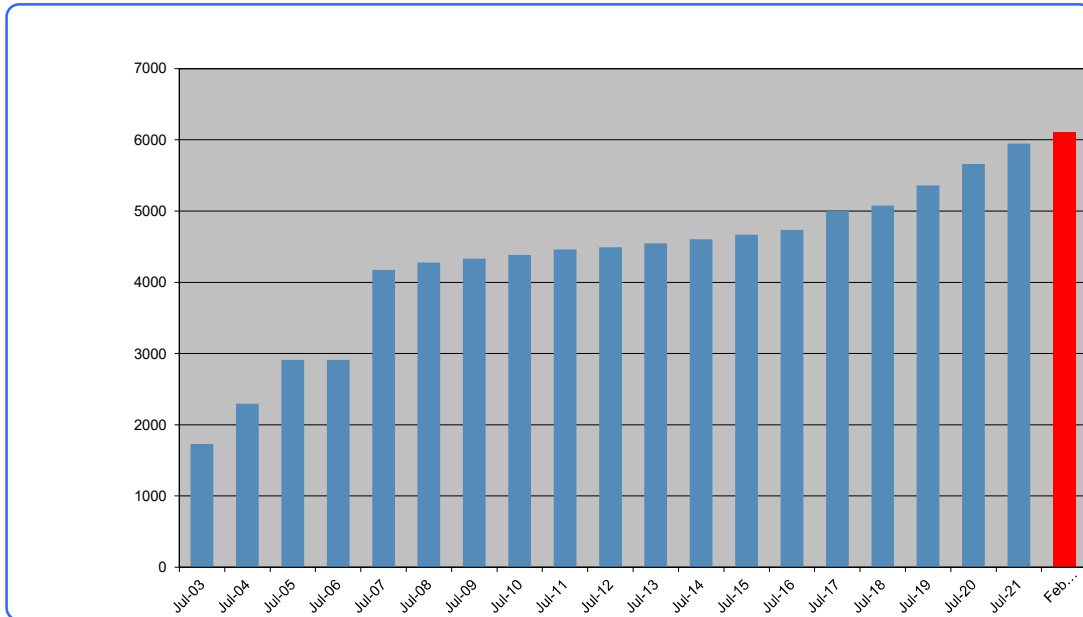
By:  _____

TH:ju

TEMESCAL VALLEY WATER DISTRICT CUSTOMER COUNT PER YEAR(RESIDENTIAL)

(Excludes SID#1 and SID#2 sewer customers)

DATE	Jul-03	Jul-04	Jul-05	Jul-06	Jul-07	Jul-08	Jul-09	Jul-10	Jul-11	Jul-12	Jul-13	Jul-14	Jul-15	Jul-16	Jul-17	Jul-18	Jul-19	Jul-20	Jul-21	Feb-22
CUSTOMERS	1729	2295	2910	2910	4173	4279	4332	4386	4463	4492	4547	4605	4670	4736	5000	5076	5358	5662	5948	6107



RESIDENTIAL	Total Homes	Completed Homes	
Wildrose Ranch	1043	1043	100%
Trilogy at Glen Ivy	1317	1317	100%
Painted Hills	204	204	100%
Canyon Oaks	26	26	100%
Montecito Ranch	306	306	100%
Sycamore Creek	1735	1735	100%
The Retreat	525	525	100%
Terramor	1443	901	62% 15 MODELS
Harmony Grove	50	50	100%
	<u>6649</u>	<u>6107</u>	92%

TOTAL CUSTOMER COUNT REPORT
January 31, 2022

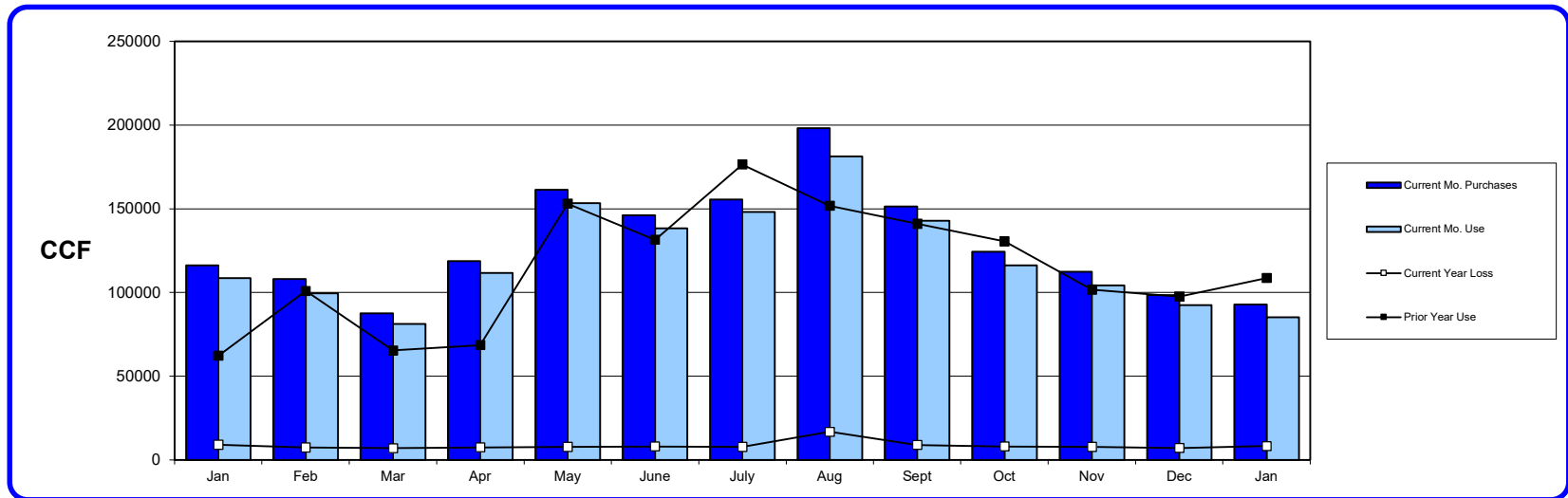
	Water & Sewer	Water Only	Sewer Only	Count
New homes added 27 Accts closed/transf 61 Empty Homes 0			Butterfield (305) Calif. Meadows (345)	
Residential	6056	2	650	6708
Commercial	100	0	2	102
Commercial-fireheld inactive	41			41
Public Govt	4	1	0	5
Irrigation-Industrial	0	68	0	68
Non-Potable Water other	0	151	0	151
Construction-Bulk Sales	0	12	0	12
Total Active Customers	6201	234	652	7087

DELINQUENT REPORT

Meters Read - Customers Billed	6394	
Received Delinquent Notice on current bill	428	
Turned Off for lack of payment	0	0.00%
Customers turned back on, amount paid	0	0.00%

WATER USAGE REPORT FOR THIRTEEN MONTHS

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	TOTAL
Beg Water Levels	13953	12583	13762	13202	12786	12967	12886	12791	13105	12830	13091	13383	12271	
Ending Water Levels	12583	13762	13202	12786	12967	12886	12791	13105	12830	13091	13383	12271	11507	
Cur Yearly Purchases	116252	107974	87618	118676	161255	155626	155626	198282	151403	124397	112327	98488	92725	1680649
Cur Yr Monthly Use	108646	99436	81228	111662	153372	148077	148077	181209	142826	116129	104291	92551	85242	1572746
Prior Yr Monthly Use	62210	100925	65393	68501	153127	131536	176462	151828	141011	130445	101649	99436	108646	1491169



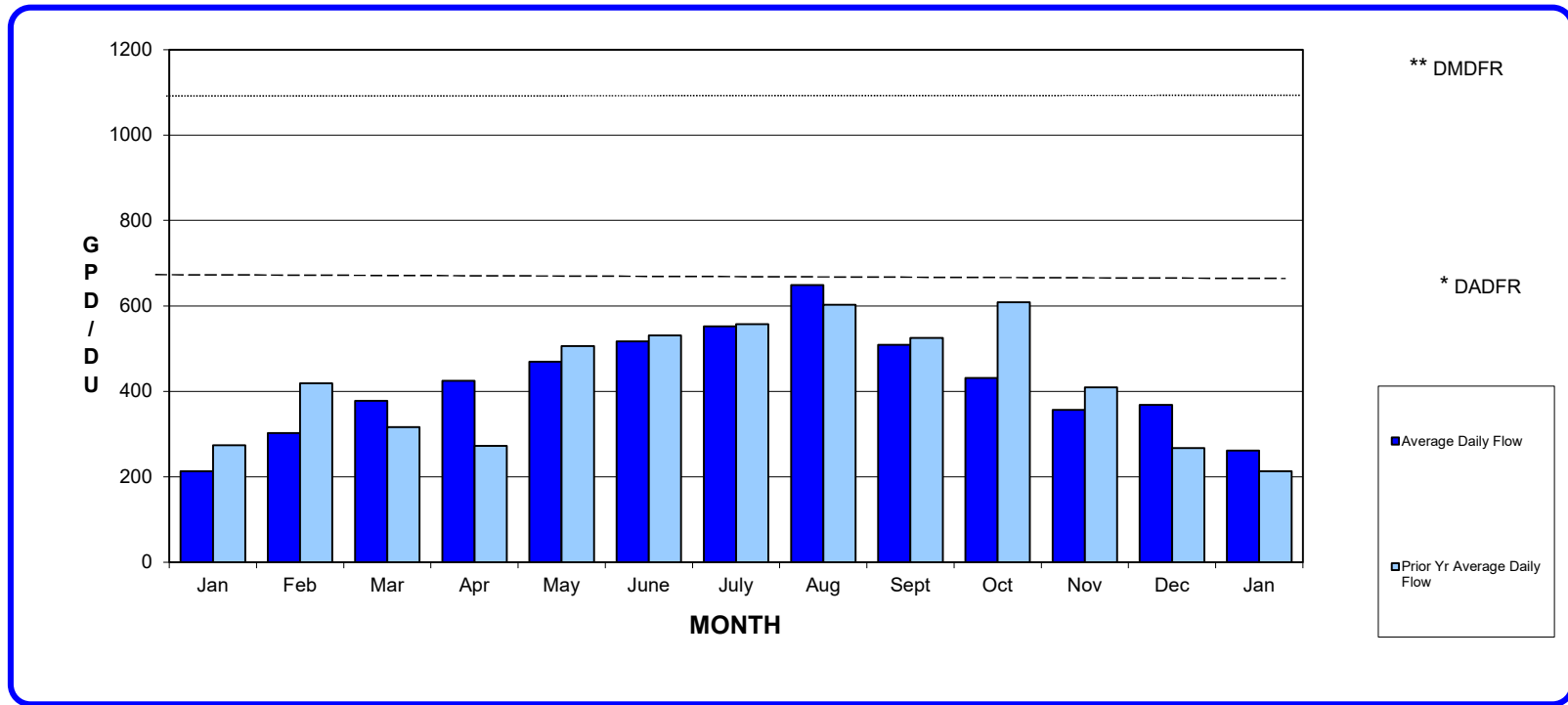
KEY

2018-2019
2019-2020
2020-2021
2021-2022

SUMMARY	
Beginning Water in System	13953 CCF
Water Purchased in last 13 months	1680649 CCF
Water Used in last 13 months	1572746 CCF
Water Remaining in System	11507 CCF
(Loss)/Gain over last 13 months	(110349) CCF
	-6.57%

RESIDENTIAL WATER USAGE AVERAGE DAILY FLOW

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	YEARLY AVERAGE
Average Daily Flow	213	302	378	425	470	517	552	648	508	432	357	368	261	435
Prior Yr Average Daily Flow	274	419	316	272	506	531	557	603	525	608	409	267	213	436



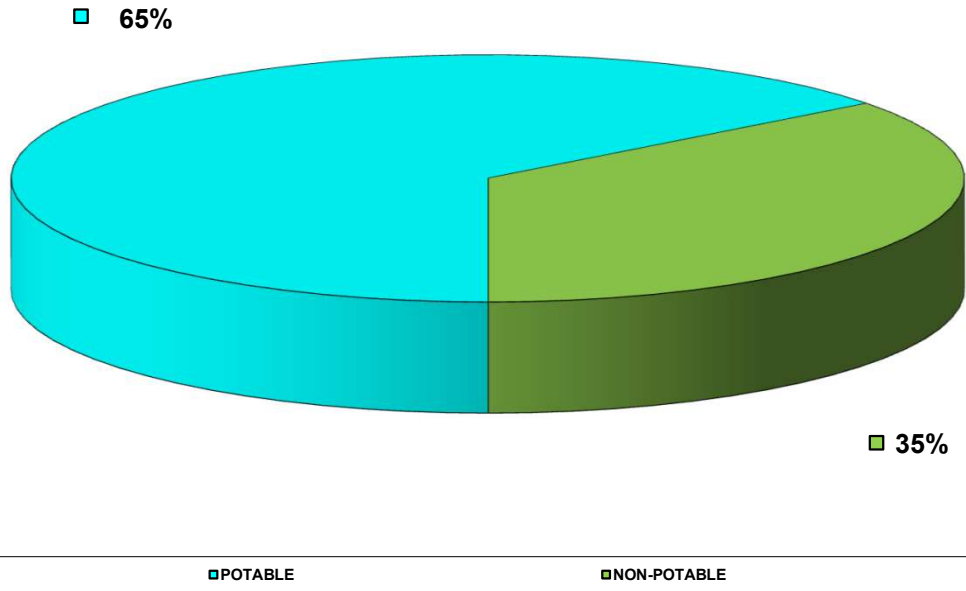
Key

2019-2020
2020-2021
2021-2022

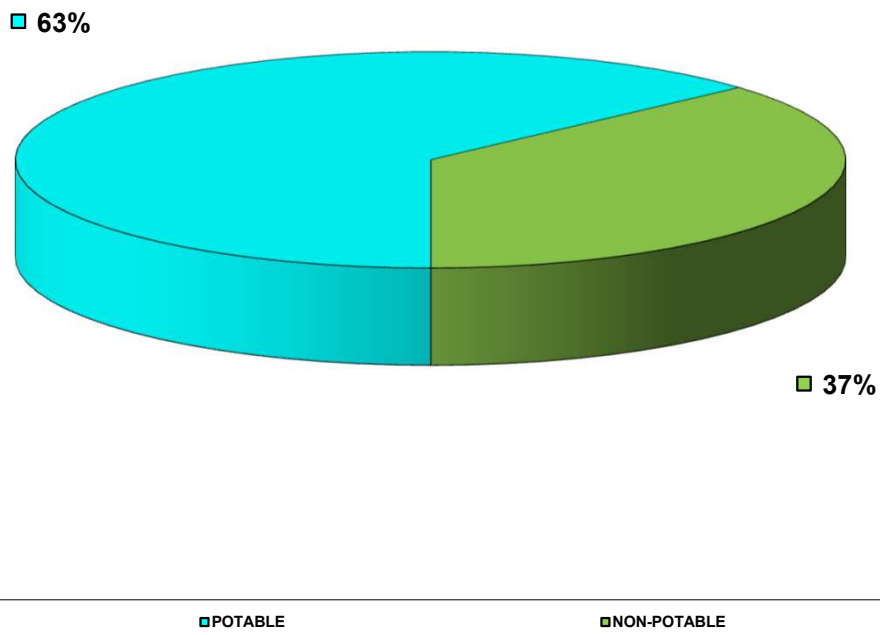
* DESIGN AVERAGE DAILY FLOW RATE IN GPD (650)

** DESIGN MAXIMUM DAILY FLOW RATE IN GPD (1140)

**Temescal Valley Water District
Volume of Water Sold
For Seven Month Ending January 31, 2022
F/Y 2021-2022**

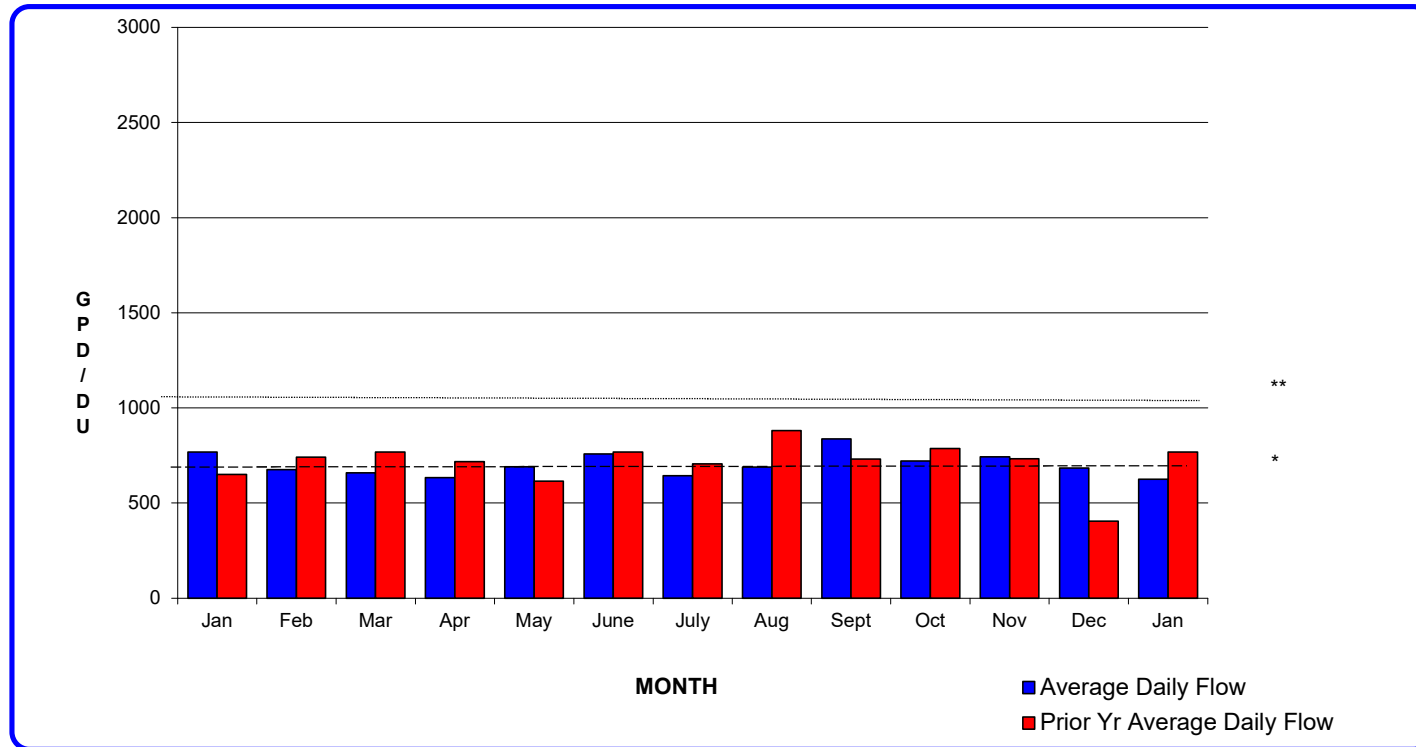


**Temescal Valley Water District
Water Volume Sold
For F/Y 2020-2021
Twelve Months**



COMMERCIAL WATER USAGE AVERAGE DAILY FLOW

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	YEARLY AVERAGE
Average Daily Flow	768	676	660	634	691	758	643	689	838	721	744	684	625	697
Prior Yr Average Daily Flow	651	742	769	717	615	769	705	881	730	788	732	405	768	1232



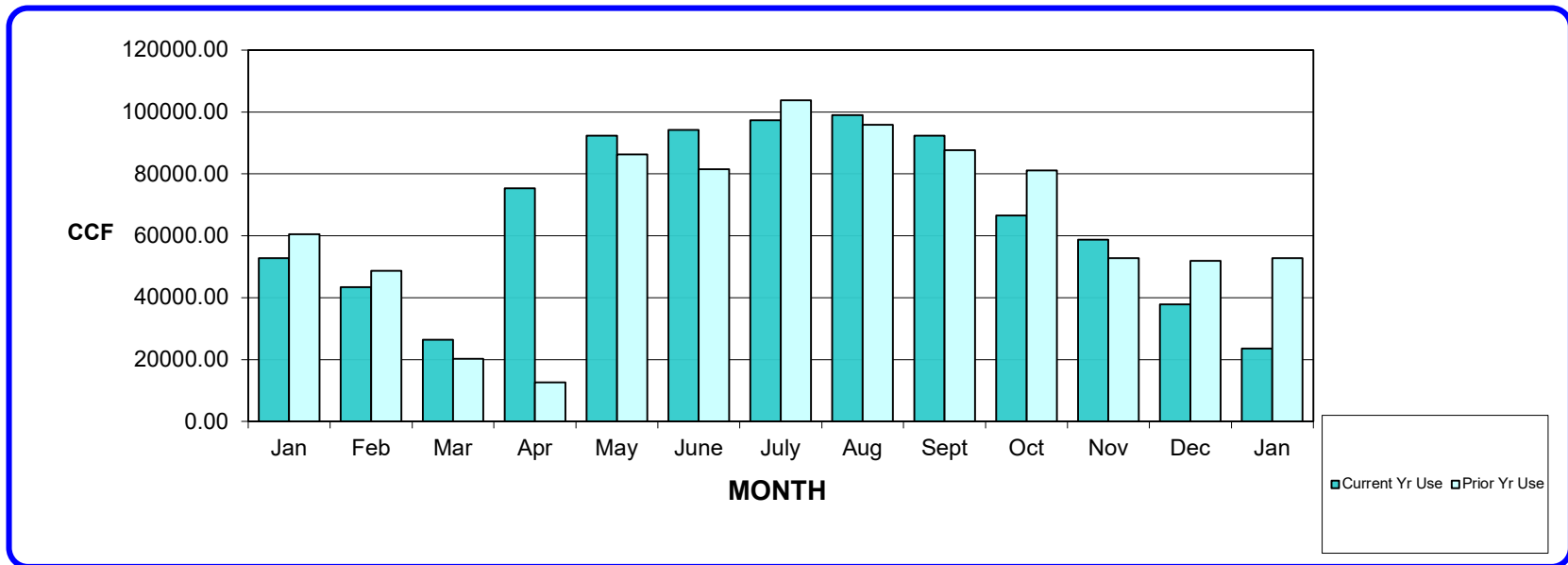
Key
2019-2020
2020-2021
2021-2022

* DESIGN AVERAGE DAILY FLOW RATE IN GPD (650)

** DESIGN MAXIMUM DAILY FLOW RATE IN GPD (1140)

RECYCLED AND NON-POTABLE WELL WATER MONTHLY FLOW (ccf)

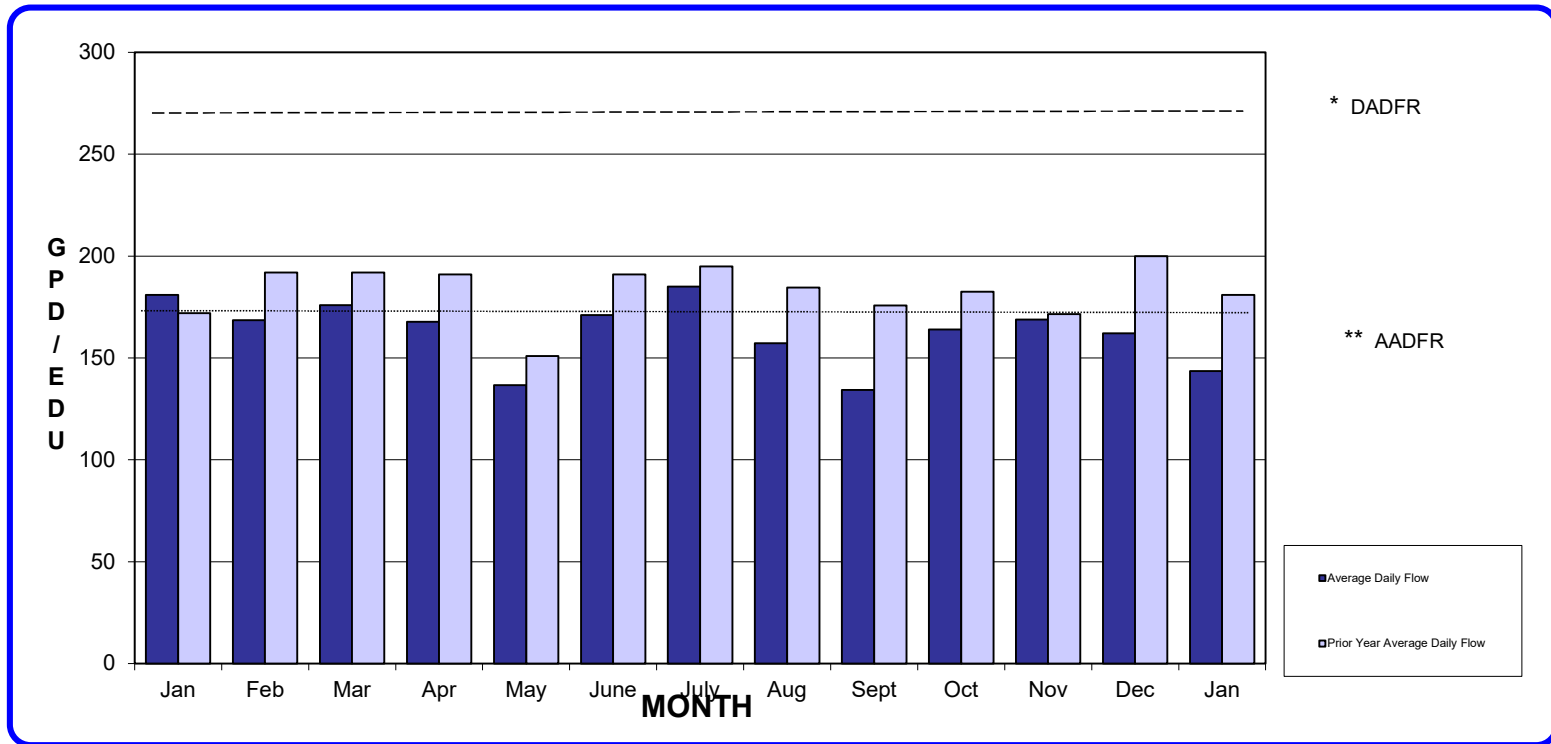
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan
Current Yr Use	52720.00	43322.39	26400.23	75335.76	92363.00	94145.68	97230.00	98914.00	92269.57	66474.53	58720.00	37812.00	23570.72
Prior Yr Use	60473.74	48679.88	20213.59	12552.04	86301.85	81489.94	103731.39	95840.25	87622.51	81051.36	52720.00	51836.00	52720.00
Revenue	\$182,589	\$136,309	\$136,464	\$221,743	\$265,178	\$ 268,857.00	\$306,524	\$311,579	\$262,607	\$262,607	\$180,268	\$136,385	\$83,291



Key	
2019-2020	(Red)
2020-2021	(Blue)
2021-2022	(Green)

RESIDENTIAL & COMMERCIAL SEWER USAGE AVERAGE DAILY FLOW (GALLONS per DAY per DWELLING UNIT)

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	12-Month Average
Average Daily Flow	181	169	176	168	137	171	185	157	134	164	169	162	144	176
Prior Year Average Daily Flow	172	192	192	191	151	191	195	185	176	183	172	200	181	184



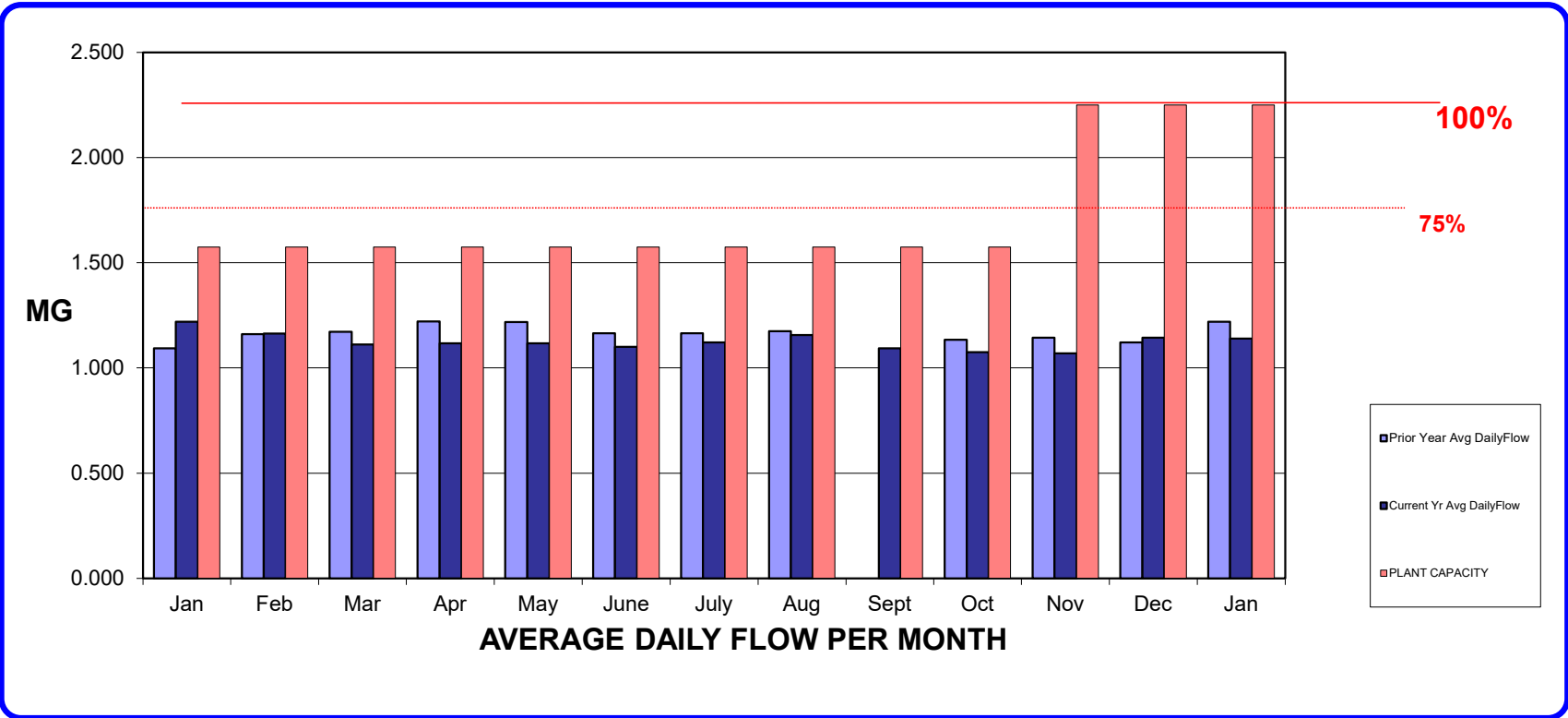
** ACTUAL AVERAGE DAILY FLOW RATE IN GPD

RECLAMATION PLANT FLOW REPORT

AVERAGE DAILY FLOW (Million Gallons)

Key
2019-2020
2020-2021
2021-2022

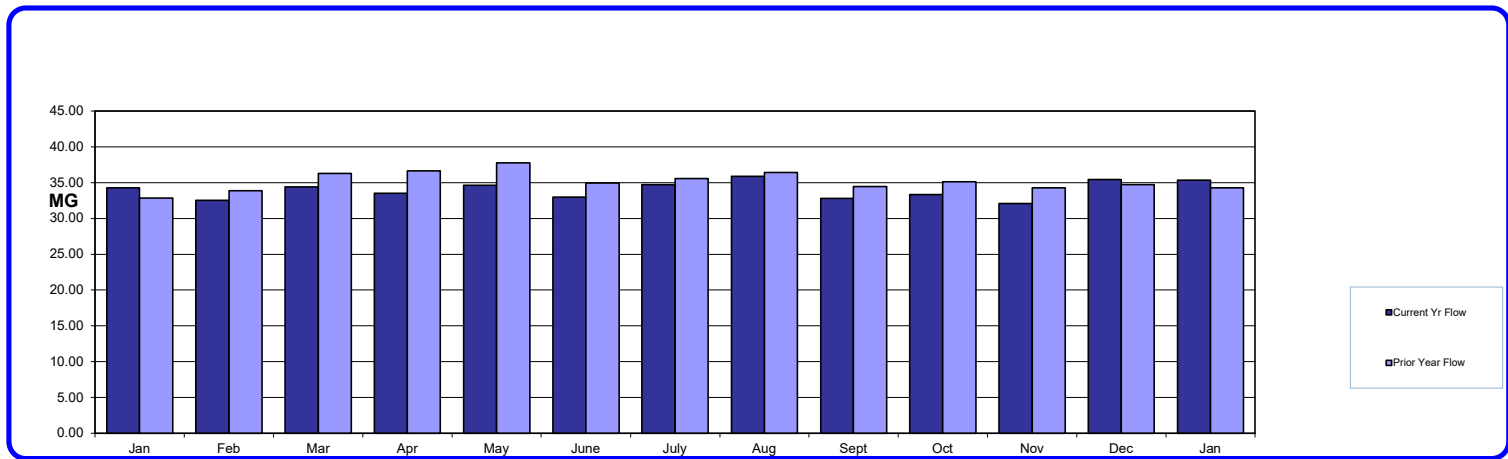
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan
Current Yr Avg DailyFlow	1.2200	1.1630	1.1110	1.1170	1.1180	1.1000	1.1210	1.1570	1.0940	1.0760	1.0690	1.1430	1.1400
Prior Year Avg DailyFlow	1.0930	1.1610	1.1720	1.2210	1.2190	1.1650	1.1650	1.1750	Current	1.1340	1.1430	1.1210	1.2200
PLANT CAPACITY	1.575	1.575	1.575	1.575	1.575	1.575	1.575	1.575	1.575	1.575	2.250	2.250	2.250



RECLAMATION PLANT DISCHARGE REPORT MONTHLY FLOW (Million Gallons)

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Total/yr
Current Yr Flow	34.28	32.56	34.44	33.50	34.66	33.00	34.76	35.87	32.82	33.36	32.07	35.44	35.35	407.82
Prior Year Flow	32.84	33.87	36.30	36.65	37.78	34.95	35.59	36.44	34.47	35.14	34.28	34.75	34.28	424.49

Potential Revenue \$145,031 \$145,031 \$136,310 \$133,906 \$138,527 \$131,912 \$138,935 \$143,388 \$131,180 \$133,351 \$128,190 \$141,665 \$141,305 \$1,643,702

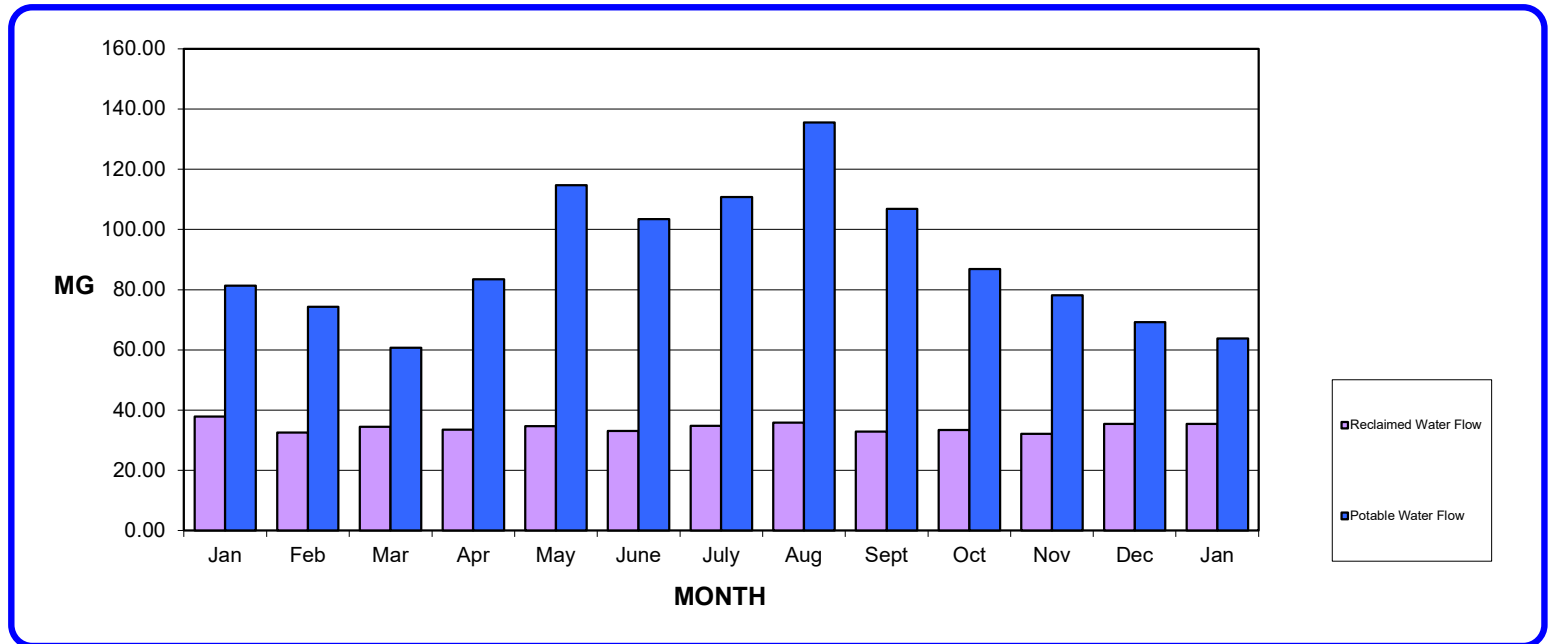


Key	
■	2019-22020
■	2020-2021
■	2021-2020

Note - recycled water only

RECLAIMED WATER VERSUS POTABLE WATER MONTHLY FLOW (Million Gallons)

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan
No. of Sewer Dwelling Units Connected	6753	6793	6807	6798	6884	6896	6923	6923	6954	6983	6985	6996	7037
Reclaimed Water Flow	37.81	32.56	34.44	33.50	34.66	33.00	34.76	35.87	32.82	33.36	32.07	35.44	35.35
Potable Water Flow	81.27	74.38	60.76	83.52	114.72	103.44	110.76	135.54	106.83	86.87	78.10	69.23	63.76



TEMESCAL VALLEY WATER DISTRICT
AVERAGE WATER UNITS PER MONTH BY ROUTE

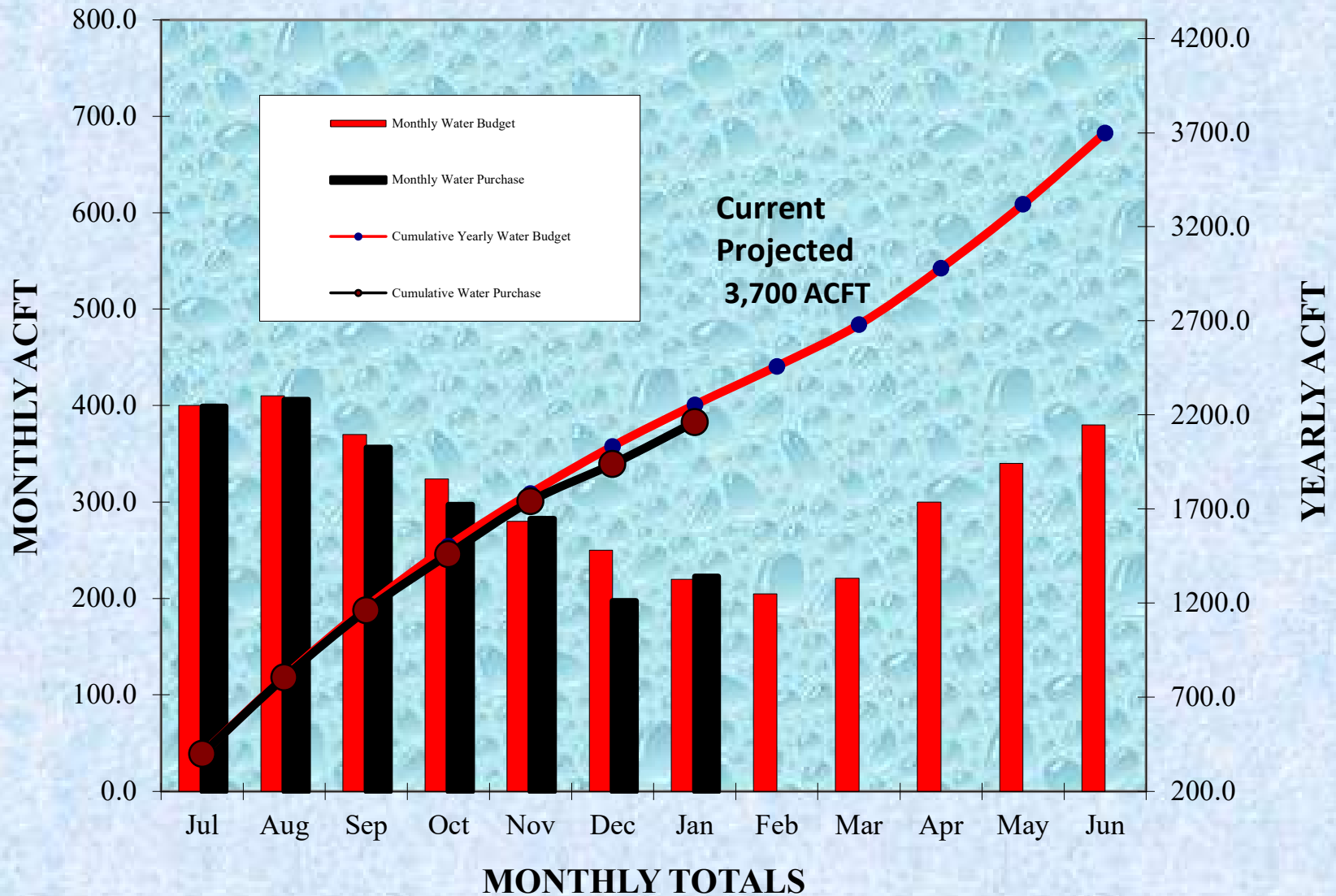
FOR THE MONTH OF OCTOBER 2021											TOTAL		
Month	Wildrose(2)	Montecito(3)	Trilogy(4)	Painted Hills(5)	Syc Crk(6)	Retreat(7)	Terramor(8)	Harm Gr(13)	Delta	AVG IND-BK / IRR (1)	RECYCLED	NONPOT-Other	NONPOT-Trilogy Golf
											AVG '07-'08	18.1	32.7
AVG '08-'09	24.6	33.8	17.0	33.3	32.6	40.8	-	-	25.4	53.3			
AVG '09-'10	21.9	30.0	15.8	30.2	26.3	0.0	-	-	23.0	51.7			
AVG '10-'11	20.6	27.6	15.5	25.8	25.1	35.2	-	-	22.3	36.0			
AVG '11-'12	21.0	27.9	15.9	27.3	24.7	34.0	-	-	22.5	82.3			
AVG '12-'13	21.9	31.3	15.6	27.5	23.6	30.5	-	-	22.9	190.0			
AVG '13-'14	22.5	33.8	16.5	28.2	24.5	30.6	-	-	23.0	9.8			
AVG '14-'15	20.7	28.4	15.4	26.8	21.9	28.2	-	-	21.2	62.8			
AVG '15-'16	17.4	21.3	10.6	22.4	16.9	24.3	-	-	16.5	105.4	38,401.9	4,639.1	18,977.2
AVG '16-'17	18.4	26.4	16.7	24.8	18.5	27.1	26.4	-	19.4	211.0	46,977.4	8,442.6	16,068.4
AVG '17-'18	18.2	22.9	14.0	25.4	18.4	27.1	16.0	-	18.8	378.4	48,106.6	4,904.8	16,348.5
AVG '18-'19	20.3	26.4	15.7	27.1	19.2	27.3	12.9	0.3	19.5	145.9	39,101.6	4,511.4	12,445.3
AVG '19-'20	20.1	24.4	15.4	25.6	18.6	27.2	12.7	6.1	18.9	399.3	41,168.9	3,775.2	11,460.0
AVG '20-'21	21.5	28.2	17.6	25.9	19.6	30.5	13.8	7.9	19.7	54.9	49,744.3	4,450.3	12,932.8
Jul-21	24.4	33.3	24.0	30.0	22.4	35.3	13.8	11.9	24.0	32.4	61,608.0	5,517.8	25,917.2
Aug-20	30.6	41.5	26.8	36.8	28.0	42.2	16.7	14.3	26.8	92.7	73,126.4	6,369.7	14,193.3
Sep-21	23.5	33.6	21.7	28.4	21.3	33.8	13.0	10.3	22.6	132.4	56,944.0	5,629.4	25,070.6
Oct-21	19.3	26.6	15.2	22.5	18.0	28.8	12.1	9.6	18.3	81.4	41,649.5	3,405.8	20,850.2
Nov-21	18.5	24.2	12.7	21.4	16.8	23.7	11.6	7.9	16.6	55.9	39,347.4	2,909.6	15,862.0
Dec-21	13.6	21.1	11.5	16.9	14.9	20.4	11	8.2	14.2	29.0	26,124.8	2,178.0	8,788.1
Jan-22	15.9	17.1	9.1	14.0	14.8	17.0	11.3	9.1	14.2	23.7	11,617.6	4,650.5	2,535.3
Feb-22													
Mar-22													
Apr-22													
May-22													
Jun-22													
AVG '21-'22													

NOTE: AVG UNITS PER MONTH

WHOLESALE BUDGET vs PURCHASE

Water Year July 2021 through June 2022

3700 ACFT PROJECTION)



MEMORANDUM

DATE: February 22, 2022
TO: Board of Directors
Temescal Valley Water District
FROM: Office Manager
SUBJECT: Payment Arrangements for Delinquent Accounts

We currently have 24 owner accounts and 29 renter accounts that are over 90 days delinquent with the District. In addition to the liens that have already been placed against the property, I propose the following:

<u>DATE</u>	<u>ACTION</u>
March 1 st	Mail letters to property owners notifying them of their tenants delinquency.
March 8 th	Mail letters to delinquent customers offering them payment arrangements.
April 8 th	Deadline for delinquent customers to return Payment Arrangement Request Form.
April 14 th	Mail approval or denial letters for entry into program.
April 24 th	Deadline for Signed Agreement and first payment.
May 1 st	TVWD to assess late fees for failure to enter into or adhere to program requirements.
May 16 th	TVWD to begin lock offs for delinquent accounts and those that are not in good standing in program.

RECOMMENDATION

It is recommended that the Board of Directors:

1. Authorize the Office Manager to begin the above referenced program.

Respectfully submitted,

Allison Harnden
Office Manager



February 22, 2022

Mr. John Smith
1234 Railroad Car Road
Corona, CA 92883

RE: Property Address 5678 Jones Place, Corona, CA 92883

Dear Mr. Smith,

The Temescal Valley Water District “TVWD” understands the financial hardships that our homeowners may experience as a result of COVID-19 and are committed to working in partnership with our customers throughout this process. As the owner of a rental property, we believe you have potential fiscal liabilities that need to be addressed.

While the Governor’s order suspended shut offs and late fee collection during the peak of the pandemic, those orders expired on December 31, 2021. The Governor’s order did not forgive outstanding balances. Beginning May 1, 2022 TVWD will reinstate late fees and lock off’s for those customers who do not enter into a payment arrangement with us.

As we continue to collect the unpaid balances, customers will be offered a payment plan for the arrearages if they keep the account current. As a property owner with a renter, you are ultimately responsible for the past due amount and should encourage your renter to work with TVWD and make payment arrangements. Therefore, we are writing to notify you that your renter at the above referenced address has a delinquent amount balance in the amount of \$_____.

Additionally, The County of Riverside in partnership with Inland SoCal United Way and Lift to Rise offer a rent and utility assistance program called United Lift Rental & Utility Assistance Program www.unitedlift.org you may wish to explore with your tenant.

Please let us know if you have any questions by calling TVWD at (951) 277-1414.

Sincerely,

Allison Harnden
Office Manager



February 22, 2022

Mr. John Smith
1234 Railroad Car Road
Corona, CA 92883

RE: Account # _____

Dear Mr. Smith,

The Temescal Valley Water District “TVWD” understands the financial hardships that our customers may experience as a result of COVID-19 and are committed to working in partnership with our customers throughout this process.

While the Governor’s order suspended shut offs and late fee collection during the peak of the pandemic, those orders expired on December 31, 2021. The Governor’s order did not forgive outstanding balances. Beginning May 1, 2022 TVWD will reinstate late fees and lock off’s for those customers who do not enter into a payment arrangement with us.

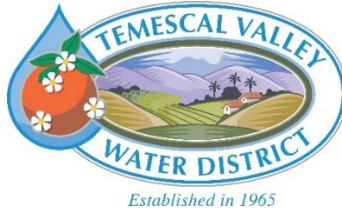
As of the date of this correspondence your delinquent balance is \$ _____. If you are interested in setting up payment arrangements with TVWD please complete the enclosed Payment Arrangement Request Form and return it to us within 30 days.

Additionally, The County of Riverside in partnership with Inland SoCal United Way and Lift to Rise offer a rent and utility assistance program called United Lift Rental & Utility Assistance Program www.unitedlift.org you may want to explore.

Please let us know if you have any questions by calling TVWD at (951) 277-1414.

Sincerely,

Allison Harnden
Office Manager



PAYMENT ARRANGEMENT REQUEST FORM

First Name

Last Name

--	--

Service Location Address

--

Mailing Address (if different)

--

City

State

Zip

--	--	--

Account Number

Email Address

--	--

Phone Number

--

I am a (mark one):

- Renter
- Owner
- Other (Property manager, etc.)

Requested Payment Arrangement Length (mark one)

- Three months
- Six Months (balances greater than \$500)
- Twelve Months (balances greater than \$1,000)

TERMS

Payment arrangements and the length of such arrangements are not guaranteed and are subject to change. Only balances accrued between March 4, 2020 and December 1, 2021 are eligible.

Arrangements will not be official until you receive a letter in the mail, or email, and return the document with all required signatures. This form only serves as a request and District staff will be in contact if any additional information is required.

Failure to return the signed letter within 10 business days of the date of the arrangement, along with the first payment (either by check or phone), will result in the arrangement being deemed invalid. The first payment required will be 20% of the total account balance.

It may take up to five business days for staff to review and notify customers on application status. If you do not receive notification from District staff on the status of your application within one week of submission, please contact us at (951) 277-1414 during normal business hours.

Temescal Valley Water District

22646 Temescal Canyon Road | Temescal Valley, CA 92883-4106 | tel: 951.277.1414 | fax: 951.277.1419
www.temescalvwd.com



IMPORTANT NOTICE REGARDING YOUR PAYMENT ARRANGEMENT REQUEST

January 18, 2022

First Name, Last Name
Address
City, State, Zip

RE: Account Number XXXXXX
Service Location 123 Name Avenue. City, State, Zip

Dear Customer:

Thank you for submitting a request to make payments toward your delinquent account balance. We are pleased to offer you the following payment schedule:

Due Date	Extension Amount
02/01/2022	\$ 71.73
03/01/2022	\$ 71.73
04/01/2022	\$ 71.73
05/01/2022	\$ 71.73
06/01/2022	\$ 71.73
07/01/2022	\$ 71.74

Current charges are separate from the payment arrangement and must be paid on time!

Payments can be made by using any of the following methods:

Check or money order payments may be dropped off or mailed to the District Office. Credit card and debit card by visiting our website at www.temescalvwd.com or by calling (951) 277-1414.

Please be reminded that if your payment is not received by the due date the payment arrangement will be canceled. In the event you are canceled, District policy states that all delinquent account balances will be assessed a 10% penalty, be shut off and remain off until the total past due balance is paid in full.

To take advantage of this payment arrangement we must receive a signed confirmation from you NO LATER THAN 10 days from the date of this letter.

My signature below is my authorization to enroll in the payment arrangement plan as outlined above.

Signature

Date



February 22, 2022

Board of Directors
Temescal Valley Water District

RE: General Manager's Report

Dear Board:

The following is a brief status report on several issues that I have been involved in since the last meeting.

- Water Supply Availability - Restrictions
 - New access to Local Water with Sterling Pump Station – Western Letter
 - 7-29-2021 Western's Water Resource Manager – indicated MWD has more water in storage than in any time in its history, approx. 3 million acre feet. As of now there is no pressure from MWD to restrict water demands. They will illustrate alignment with the Governor's request for 15% voluntary reduction with increased marketing for efficient water use and participation in rebate programs. Western will be rolling out a regional outreach effort in partnership with Eastern MWD, Inland Empire UA, and Valley District. We will make these messages/materials available to you when available.
 - 8-19-2021 MWD has a current message that requests a voluntary 15% reduction
- Working on non-potable water supply improvements
 - Park Canyon Drive RW line – Property owner has agreed to build the RW line along Park Canyon to our existing pipeline from the sump well.
- Working on Conservation opportunities and RW/NP conversion locations
 - Will start the conversation with Corona once the Knabe loop is in place to take certain customers and extend the RW system – that will provide conversion opportunities.
 - Reviewing all 2" potable irrigation meters for potential conversion to RW.
- Working with Land Developers on water and sewer fees for multiple infill projects.
 - Deleo adjacent to Tom's Farms – no news
 - Retreat Infill – Kiley Court – Plans signed – new Will Serve sent
 - Temescal Canyon Road at Campbell Ranch Road – Taylor Morris purchased property, Received a construction meter for grading. Grading started. Signed plans for water, sewer, and RW. Grading continues. Sewer construction started.
 - Kiley Family Trust Property – Tract Map Stage - Public Hearing scheduled – W & S plans submitted – Requested water system study. Plans ready for signature
 - Amazon Fulfillment Center (Rinker Property) – Map Stage – Preliminary W & S plans reviewed

Temescal Valley Water District

22646 Temescal Canyon Road | Temescal Valley, CA 92883-4106 | tel: 951.277.1414 | fax: 951.277.1419
www.temescalvwd.com



- Terramor CFD – CFD 4 annexation of Phase 2 completed - Constructing the WRF expansion. Annexation of final PA in Phase 2 completed – Working on Phase 3 Water, Sewer and RW plans. Working on second Bond issuance for IA 2. Bond Issuance for IA2 complete
- Annexation of IA3 is started.
- Terramor Review:
 - Phase 3 –Reviewed phase 3 water and sewer plans – ready for signature.
- Terramor Onsite Water, Sewer and RW improvements
 - Work continues Improvement Area 2 – Richmond America, Pardee and Pulte. Grading of Phase 3 pads will be complete in August. Developer currently building the upper zone booster.
- WRF 225K GPD upgrade
 - The WRF is basically finished – a few final punch list items in the works and warrantee items outstanding.
- New Storage Building
 - Received three prices on the building – above Cap budget amount - looking for ways to reduce the cost..
- AMI/AMR Meter Reading system upgrade
 - Research continues on different data collection systems, software and meters.

February 11, 2022

Board of Directors
Temescal Valley Water District

Re: Water and Sewer Operations – January 2022

Dear Board Members:

Temescal Valley Water District operations personnel perform the following tasks on a regular and routine basis:

- Managed 212.87 acre-feet of water through system.
- Collected weekly potable water samples as required by the State Water Resources Control Board, Division of Drinking Water. Collected Quarterly DBP samples for the water system. Collected weekly and monthly wastewater samples as required by Regional Water Quality Control Board. Pulled Semi-Annual & Quarterly wastewater samples.
- Submitted monthly SMR to the Regional Water Quality Control Board for: Temescal Valley Wastewater Reclamation Facility.
- Submitted monthly report to the State Water Resources Control Board, Division of Drinking Water for: TVWD distribution system monitoring.
- Meters read 6201.
- 0 shut offs.
- Responded 96 service calls.
- Installed 27 meters for the various developers.
- Responded to 90 USA Dig Alerts to mark District underground utilities.

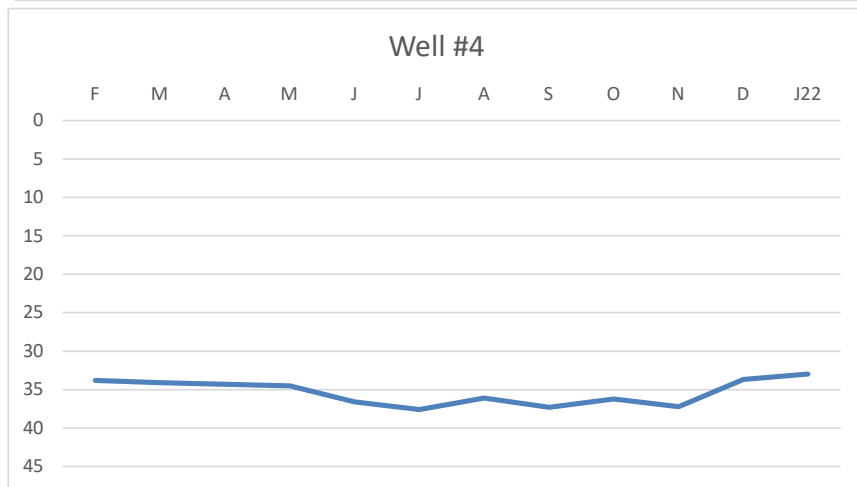
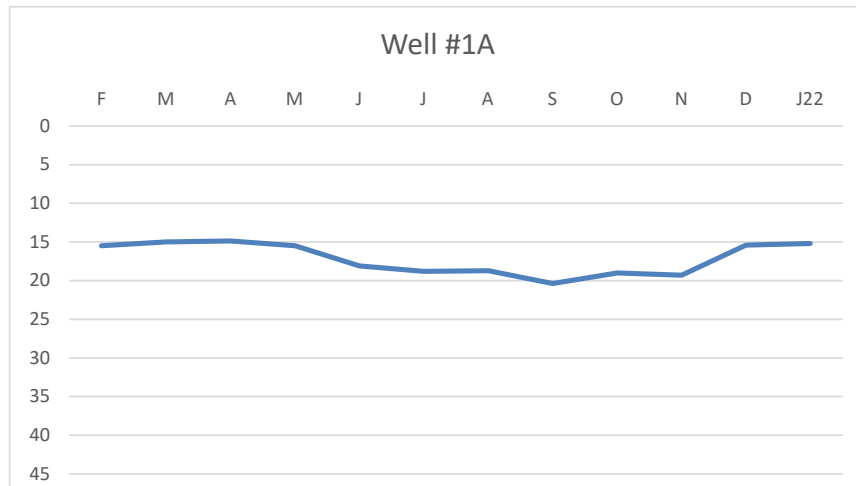
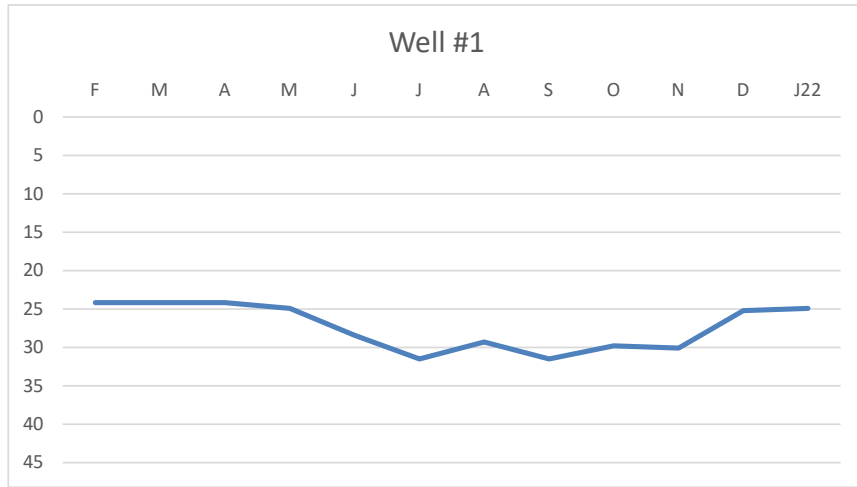
In addition to the above regular and routine tasks we also performed the following operational tasks.

- Operations Staff continues to work with the plant expansion construction crews to facilitate system shutdowns and upgrades.
- 0 loads of biosolids were hauled off this period.

- Contractor repaired SBR #7 influent valve and replaced 2 decanter flap valves. SBR #7 placed in service.
- We have started annual maintenance of the district's water system Cla-valves.

Sincerely,

Paul Bishop, Superintendent



**TEMESCAL VALLEY WATER DISTRICT
ENGINEERING DEPARTMENT**

DISTRICT ENGINEER'S MONTHLY REPORT

Date: February 16, 2022
To: Jeff Pape, General Manager
From: Justin Scheidel, District Engineer
Subject: Engineering Activities Update for the Month of February 2022

Following is a summary of the status of current engineering projects:

PLAN CHECKING & DEVELOPER RELATED PROJECTS

Toscana Village (Speedway Commercial Center): Mylars have been signed for this project.

Terramor (10555-17 Tracts 38051-1, 2, and 3): First plan check complete, waiting for second submittal.

Track 37155: Third plan check complete, waiting for fourth submittal.

AS-NEEDED ENGINEERING SERVICES **Status**

General Engineering Initiated During FY 2019/20

Project 1401.2101: As-Needed Potable Water Engineering for FY 2021/22: Provided additional information for the monitoring and reporting plan for the new PFAS well sampling requirements.

Project 1401.2002: Wastewater Related Services for FY 2020/21: Conducted as-built research for various projects to be designed by other municipalities.

Project 1401.2103: Non-Potable Water Related Services for FY 2020/21: Development of the district engineering report and attendance of the District's board meeting.

Project 1401.2104: Potable to No-Potable Conversion Studies: No activity this month.

Project 1401.2105: Potable Water Studies for FY 2020/21: No activity this month.

Project 1401.2106: Wastewater Studies for FY 2020/21: No activity this month.

CAPITAL IMPROVEMENT PROJECTS **Status**

Project 1401.1810: Dawson Canyon 1320 Potable Water Reservoir Design: Completed the 90% design submittal for the reservoir portion of the project. The preliminary alignment for the

pipeline has been created and easement documents are currently being processed by the landowner for both the pipeline, and the reservoir site.

90% Design Complete

Project 1401.2008: DWR LAM Validation: Information regarding residential landscape acreage within the District has been submitted to DWR per their requirements. We have received the second batch of GIS information from DWR and are currently cross checking the data for accuracy.

50% Complete

MEMORANDUM

DATE: February 22, 2022

TO: Board of Directors
Temescal Valley Water District

FROM: Ad Hoc Committee for Development of New Dudek Contract
Director Rodriguez
Director Myers

SUBJECT: Update Contract with Dudek for General Management and Engineering services.

Review, Discussion and Report from Ad Hoc Committee on General Manager's Contract.

Recommended Action from District Counsel:

- 1) Terminate existing contracts to align with start of new contract:
 - a. Independent Contract for General Manager dated Sept 26, 2016, as amended, and Professional Services Agreement for District Engineering Services for TVWD dated Nov 19, 2015, as amended.
- 2) Authorize District to enter new Independent Contractor Agreement for General Manager and District Engineer.

**INDEPENDENT CONTRACTOR AGREEMENT
FOR GENERAL MANAGER AND DISTRICT ENGINEER**

THIS AGREEMENT is entered into effective the 1st day of March, 2022, by and between the TEMESCAL VALLEY WATER DISTRICT, a California water district (hereinafter called “TVWD”), and DUDEK, a California corporation (hereinafter called “DUDEK”). The parties agree as follows:

1. DUTIES.

A. General Manager. DUDEK agrees to exercise due skill and care to perform the functions and duties of a General Manager for the TVWD, including but not limited to those duties identified under *Exhibit A - Scope of General Manager Services* attached hereto, and to accomplish such other results as the TVWD Board of Directors shall from time to time assign. Except as otherwise expressly provided in this Agreement or by written modification thereof, all duties in fulfillment of General Manager duties shall be performed by Jeff R. Pape.

B. District Engineer. DUDEK agrees to exercise due skill and care to perform the functions and duties of District Engineer for TVWD, as expressly set forth in *Exhibit B – Scope of District Engineer Services*. TVWD expressly reserves the right to elect to retain others to perform the work otherwise set forth in *Exhibit B*. In no event shall DUDEK perform any design services for projects in which it previously prepared the contract specification, or the request for proposal or for qualification, or work that requires a competitive bid under TVWD policies. Except as otherwise expressly provided in this Agreement or by written modification thereof, all duties in fulfillment of District Engineer duties shall be performed by Justin Scheidel.

C. Key Personnel. Jeff R. Pape and Justin Scheidel are deemed key personnel under this Agreement. No key personnel, or his/her successor approved by TVWD, shall be removed or replaced by DUDEK, nor shall his/her agreed upon scope of services be changed without the prior written consent of TVWD. Should the services of any key personnel no longer be available to DUDEK, the resumé and proposed qualifications of the proposed replacement shall be submitted to TVWD for review and approval or disapproval as soon as possible, but in no event later than seven (7) days prior to the departure of the key personnel, unless DUDEK is not provided with such notice by the departing personnel.

2. COMPENSATION. TVWD agrees to pay DUDEK monthly for the General Manager services at the rate for the District General Manager in accordance with the attached *Exhibit C – Schedule of Charges* and for the District Engineer Services at the appropriate classification for the specific work in accordance with the attached *Exhibit C*. Other charges or fees, such as mileage, shall also be paid in accordance with *Exhibit C*, so long as such *Exhibit C* is not inconsistent with this Agreement. In no event however, shall DUDEK exceed the yearly budget as determined and approved by TVWD for General Manager services without the expressed consent of the TVWD’s Board of Directors.

3. TERM. The term of this Agreement shall be 3 years, from March 1st, 2022, through and

including April 30th, 2024, plus up to two (2) extensions of one (1) year each at the option of TVWD, unless terminated per requirements of Paragraph 4 below.

4. EARLY TERMINATION. Either party hereto may terminate this Agreement at any time by giving 90 days written notice to the other party. TVWD may cease to assign functions or duties to DUDEK at any time without the same constituting a breach of this Agreement.

5. TVWD OWNERSHIP AND CONTROL OF DATA. All data, maps, and electronic files (collectively, "Data") generated by DUDEK in the course and scope of this agreement shall be the sole property of TVWD. DUDEK shall deliver such Data and/or the control of such Data to TVWD at the termination of this Agreement.

6. INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS. DUDEK shall exonerate, indemnify, defend, and hold harmless TVWD (which for the purpose of paragraphs 5 and 6 shall include, without limitation, its officers, agents, employees and volunteers) from and against:

A. Any and all Federal, State and Local taxes, charges, fees, insurance, benefits, or contributions required to be paid with respect to DUDEK and DUDEK's officers, employees and agents engaged in the performance of this Agreement (including, without limitation, unemployment insurance, social security, health benefits, retirement benefits [including PERS], other benefits or insurance, and payroll tax withholding). The parties agree that because DUDEK is an independent contractor, none of the foregoing taxes, charges, fees, benefits or contributions are required to be paid to or on behalf of DUDEK.

B. DUDEK agrees to indemnify, defend, and hold harmless TVWD, its officers, officials, employees, and agents from and against all claims, lawsuits, liabilities, or damages to the extent caused by any negligent or other faulty act or omission of DUDEK, its agents, employees, subcontractors, and subconsultants pursuant to this Agreement, but excluding such claims or liabilities to the extent caused by the negligence or willful misconduct of TVWD, its officers, agents, and/or employees, or other third parties.

C. TVWD agrees to indemnify, defend, and hold harmless DUDEK, its officers, officials, employees, and agents from and against all claims, lawsuits, liabilities, or damages to the extent caused by any negligent or other faulty act or omission of DUDEK, its agents, employees, subcontractors and subconsultants pursuant to this Agreement, but excluding such claims or liabilities to the extent caused by the negligence or willful misconduct of DUDEK, its officers, agents, and/or employees, or other third parties.

7. INSURANCE. DUDEK, at its sole cost and expense, for the full term of this Agreement (and any extensions thereof), shall obtain and maintain, at minimum, compliance with the following insurance coverage(s) and requirements. Such insurance coverage shall be "occurrence coverage" insurance and shall be primary coverage as respects TVWD and any insurance or self-insurance maintained by TVWD shall be in excess of DUDEK's insurance coverage and shall not contribute to it.

A. Types of Required Insurance and Minimum Limits

- (1) Workers Compensation and Employer's Liability Insurance coverage in the minimum statutorily required coverage amounts.
- (2) Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of \$1,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability.
- (3) Professional Liability Insurance in the minimum amount of \$1,000,000 combined single limit.
- (4) Automobile Liability Insurance in the minimum amount of \$1,000,000 combined single limit for bodily injury and property damage

B. Other Insurance Provisions. The required insurance policies, and each of them, are to contain, or be endorsed to contain, the following provisions or meet the following standards:

- (1) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the TVWD, its officers, officials, employees or volunteers.
- (2) TVWD is an additional insured and the insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- (3) Acceptability of Insurers. Insurance is to be placed with insurers with a Bests' rating of no less than A:VII.
- (4) Verification of Coverage. DUDEK shall furnish TVWD with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the TVWD before work commences. TVWD reserves the right to require complete, certified copies of all required insurance policies, at any time.
- (5) The insurer will give, by first class mail, notice to the District at least 30 days prior to the effective date of any cancellation, lapse or material change in the policy.
- (6) The TVWD Board of Directors may approve a variation in those insurance requirements upon a determination that the coverages, scope, limits and/or forms of such insurance are either not commercially available or that TVWD's interests are otherwise fully protected.

8. EQUAL EMPLOYMENT OPPORTUNITY. During and in relation to the performance of this Agreement, DUDEK agrees as follows. DUDEK shall not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, physical or mental disability, medical condition(cancer related), marital status, sex, sexual orientation, age (over 40), veteran status, or any other non-merit factor unrelated to job duties. Such action shall include, but not be limited to, the following: recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training (including apprenticeship), employment, upgrading, demotion, or transfer. DUDEK agrees to post in conspicuous places, available to employees and applicants for employment, notice setting forth the provision of this non-discrimination clause.

9. INDEPENDENT CONTRACTOR STATUS. DUDEK and TVWD have reviewed and considered the principal test and secondary factors for determination of whether DUDEK is an independent contractor and not an employee and agree that DUDEK is an independent contractor and not an employee of TVWD. DUDEK is responsible for all taxes, charges fees, insurance, benefits or contributions required to be paid or withheld on behalf of Jeff R. Pape and any employee or agent of DUDEK. DUDEK is not entitled to any TVWD employee benefits. TVWD agrees that DUDEK shall have the right to control the manner and means of performing the work contracted for herein.

10. NONASSIGNMENT. Except for DUDEK's use of subcontractors or subconsultants as provided under *Exhibit A – Scope of General Manager Services* or *Exhibit B – Scope of District Engineer Services*, no party to this Agreement may assign any right or obligation pursuant to this Agreement. Any other attempted or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

11. RETENTION AND AUDIT OF RECORDS. DUDEK shall retain records pertinent to this Agreement for a period of not less than five (5) years after final payment under this Agreement or until a final audit report is accepted by TVWD, whichever occurs first. DUDEK hereby agrees to be subject to the examination and audit by the TVWD Auditor, the Auditor General of the State of California, or the designee of either for a period of five (5) years after final payment under this Agreement.

12. ENTIRE BINDING AGREEMENT; MODIFICATION. This Agreement shall be binding upon the successors of TVWD and DUDEK. This Agreement contains the entire agreement between TVWD and DUDEK relating to DUDEK's performance of the functions and duties of Interim General Manager of the TVWD. Any prior agreements, promises, negotiations or representations not expressly set forth in this Agreement are of no force or effect. Subsequent modifications to this Agreement shall be required to be in writing and signed by both TVWD and DUDEK.

13. WAIVER. No covenant or condition of this Agreement can be waived except by the written consent of both TVWD and DUDEK. Forbearance or indulgence by TVWD and/or DUDEK in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by party obligated. TVWD and/or DUDEK shall be entitled to invoke any remedy available under this Agreement or by law or in equity despite said forbearance or indulgence. Nor shall

TVWD's or DUDEK's waiver of any term, condition, or covenant, or breach of any term, condition, or covenant constitute the waiver of any other term, condition, or covenant, or the breach of any other term, condition, or covenant.

14. CONFIDENTIALITY.

- a. DUDEK, its employees, agents, subconsultants and subcontractors may be granted access to certain confidential information provided by (or contained in the records of) TVWD and/or its attorneys in the course of performing the work required under this Agreement. DUDEK warrants that it shall keep all such information strictly confidential and agrees to undertake any actions necessary to ensure that DUDEK's employees, agents, subconsultants and subcontractors shall keep all such information confidential.
- b. DUDEK's obligation to maintain confidentiality concerning all confidential information received under this Agreement shall not terminate on completion of this Agreement, but rather shall survive the termination of this Agreement, regardless of the manner of termination.

15. SEVERABILITY. If any term, condition, or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this agreement shall be valid and binding on the parties, unless the term, condition or covenant held invalid is a material part of the consideration for this Agreement.

16. VENUE AND GOVERNING LAW. If any party herein initiates an action to enforce the terms hereof or declare rights hereunder, the parties agree that venue thereof shall be the County of Riverside, State of California. This Agreement and the legal relations between the parties shall be governed by and construed in accordance with the laws of the State of California.

17. COPYRIGHTED MATERIALS. All materials created by DUDEK (including but not limited to documents, studies, drawings, map models, photographs, field data, computerized material and reports) shall immediately be provided to TVWD as "deliverables" under this Agreement and TVWD shall immediately become entitled to possession and ownership thereof for the purposes intended by this Agreement. However DUDEK maintains the copy and intellectual property rights of such "deliverables" and hereby gives TVWD the right to use such "deliverables" for the project or purpose intended by TVWD. DUDEK shall have no financial or professional liability resulting from any unauthorized changes to said deliverables made by TVWD or other third parties, nor for any reliance or use of said deliverables by TVWD or other third parties for purposes other than as intended by this Agreement. If DUDEK's deliverables exist in electronic or computerized format, or are transferred in electronic or computerized format, any stamp, seal and signature shall be original to be valid, and may not be a computer-generated copy, photocopy, or facsimile transmission of the original.

18. CAPTIONS. Section headings in this Agreement are used solely for convenience and shall be wholly disregarded in the construction of this Agreement.

19. TIME OF THE ESSENCE. Time is hereby expressly declared to be of the essence in this

Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary and essential part of this Agreement.

20. COMPLIANCE WITH LAW. In performing the work required under this Agreement, DUDEK shall comply with all applicable federal, state, local and TVWD laws, regulations, and ordinances.

21. CONFLICT OF INTEREST. DUDEK warrants that it presently does not have and will not acquire any direct or indirect financial interest which would conflict with its performance of this Agreement.

22. NOTICES. Any notice, tender, delivery, or other communication made in accordance with this Agreement shall be in writing and shall be addressed to the recipient party at the address indicated for that party below.

To TVWD:

TEMESCAL VALLEY Water District
Attn: Finance Manager
22646 Temescal Canyon Road
Corona, CA 92883
tel. 951-277-1414
fax 951-277-1419

To DUDEK:

DUDEK
Attn: Jeff R. Pape
605 Third Street
Encinitas, CA 92024
tel. 760-942-5147
fax 760-942-5206

23. STANDARD OF PERFORMANCE. DUDEK shall perform the work required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the general management profession in the TVWD geographical area. All instruments of service of whatsoever nature which DUDEK delivers to TVWD pursuant to this Agreement shall be prepared in a substantial, first class and manager-like manner and conform to the standards of quality normally observed by a person practicing in DUDEK's profession.

24. ATTACHMENTS. This Agreement includes the following attachments:

- Exhibit A – Scope of General Manager Services
- Exhibit B – Scope of District Manager Services
- Exhibit C – DUDEK Schedule of Charges

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written and hereby represent having the authority to do so.

DUDEK

TEMESCAL VALLEY Water District

By: _____
Joe Monaco,
President and CEO

By: _____
Charlie Colladay,
TVWD Board President

APPROVED AS TO FORM:

By: _____
David R. Saunders,
TVWD General Counsel

Exhibit A
Scope of General Manager Services

- Implementation of District Ordinances, Resolutions, Bylaws and Policies (including but not limited to processing and making recommendations regarding permits, fees and charges
- Enforcement of District Ordinances, Resolutions, Bylaws, and Policies
- Management of the District's CFD's
- Hiring and employment decisions for temporary employees and recommendations regarding same for regular employees. Overall management of District employees, agents, volunteers, consultants and contractors
- Preparation of District policy and procedure
- Direction of preparation of Agendas, Agenda materials and Notices for Board of Directors meetings
- Contract negotiation and agreement preparation
- Execution of District documents to the extent duly authorized to do so
- Annual budget forecasting and preparation
- Long range capital and strategic budget planning
- Review of monthly revenue and expenditure reports and annual audit
- Employee performance review
- Representation of District in meetings with officials of other agencies and entities with which the District does business
- Special projects management
- District master planning
- Coordination of plan checking and design review or proposed District facilities
- Review of landowner and developer entitlements for District required infrastructure requirements
- Maintain District records
- Organization of District record keeping
- Coordination of election procedures
- Coordination of annual audit and accounting
- Such other services as may customarily be assigned to a General Manager

Exhibit B
Scope of District Engineer Services

1. Developer Plan Check Services - Review of:
 - a) Water, Sewer, and RW improvement plans
 - b) Development Master Plans
 - c) Submittals for construction
 - d) As-built drawings
 - e) Engineering Consultant Plan Check Services

2. TVWD GIS
 - a) WEB Hosting of Internet-based GIS
 - b) GIS programming for data management
 - c) As-built plan integration

3. Design work
 - a) Small Infill Water, Sewer, RW pipeline design
 - b) Operational improvements for WRF
 - c) Pump sizing
 - d) Map production
 - e) Plan plotting

4. Studies
 - a) Sewer Master Plan
 - b) Potable Water Master Plan
 - c) Recycled Water Master Plan
 - d) Specialized Water, Wastewater and Sludge Processing Plan
 - e) Review of proposed equipment

5. Projects
 - a) Scope development
 - b) RFQ development
 - c) RFP development
 - d) Bidding support
 - e) Construction engineering support

Exhibit C
DUDEK Schedule of Charges